

# CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

---

**Agenda Item:** Financial Policy Amendment to Meet the Requirements of 2 CFR § 200.302(b)(7)

**Committee Review:** Finance Committee on June 3, 2025

**Meeting Date:** Council on June 3, 2025

**Requested by:** Ashley Oliphant, City Administrator

**Background:** During a Section 5311 (transit) compliance review conducted on April 17, 2025, WisDOT determined the City's Financial Policy was not consistent with 2 CFR § 200.302(b)(7) and ordered corrective action. To comply with the corrective action plan, the City must amend its current policy to include provisions related to cost allowability for charges against federal awards.

The current policy reads as follows:

**F. Federal Awards** – The City of Richland Center shall adhere to all federal rules and regulations with regards to charging costs to federal awards, either directly or indirectly. Only those costs that are allowable by law, regulation, or award rules shall be charged. All costs must conform to any limitations or exclusions of OMS Circular A-122 or the federal award itself.

a. The City of Richland Center will adhere to all Wisconsin DOT Transit procurement procedures when 5311 Federal Grant monies are used.

**Financial Impact:** N/A

**Funding Source:** N/A

**Requested Action:** To amend the Financial Policy to include Cost Allowability for Charges Against Federal Awards as presented.

**FINANCE:** Motion to recommend to the Common Council to amend the Financial Policy to include Cost Allowability for Charges Against Federal Awards as presented.

**COUNCIL:** Motion to approve amending the Financial Policy to include Cost Allowability for Charges Against Federal Awards as presented.

**Attachment(s):**

- Cost Allowability for Charges Against Federal Awards policy amendment