

# CITY OF RICHLAND CENTER

## AGENDA ITEM DATA SHEET

**Agenda Item:** Renewal of Legal Services Agreement

**Committee Review:** Personnel Committee on 8/26/2024

**Meeting Date:** Finance Committee and Common Council on 9/3/2024

**Background:** The City executed a one-year legal services agreement on September 5, 2023 with Abt Swayne Law making Attorney Windle the City Attorney. As the current agreement is set to expire on September 5<sup>th</sup>, to continue receiving legal services, the agreement must be renewed with the fee increasing from \$125 per hour to \$175 per hour.

**Personnel Committee Recommendation:** From 8/26/2024 Personnel Committee meeting:

*“Motion by Walters to recommend to the Finance Committee a one-year renewal of the legal services agreement with Abt Swayne Law, seconded by McCarthy. Motion carried unanimously.”*

**Financial Impact:** \$175 per hour.

**Funding Source:** 2024 and 2025 Budget for Attorney Fees

Account #	Acct Title	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual as of 7/31/24
51700-390	ATTY/MISC EXP	-	195	847	30	728	-	-
51700-570	ATTY/FEES	86,556	86,715	113,324	98,075	71,075	115,000	43,118
51760-570	LABOR REL/FEES	21,710	35,901	6,809	13,758	6,132	1,000	2,502
<b>TOTAL LEGAL</b>		<b>\$108,276</b>	<b>\$122,811</b>	<b>\$120,980</b>	<b>\$111,863</b>	<b>\$77,935</b>	<b>\$116,000</b>	<b>\$45,620</b>

**Requested Action:**

**FINANCE:** Motion to recommend to the Council a one-year renewal of the legal services agreement with Abt Swayne Law.

**COUNCIL:** Motion to authorize a one-year renewal of the legal services agreement with Abt Swayne Law.

**Attachment(s):**

- Current Legal Services Agreement