



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, DECEMBER 03, 2024 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

CALL TO ORDER: Meeting was called to order at 5:34 PM. Members present: Ryan Cairns, Karin Tepley, and Melony Walters. Members absent: None.

APPROVAL OF MINUTES: Motion by Tepley to waive the reading of November 12, 2024 meeting minutes and approve as presented. Seconded by Walters. Motion carried 3-0.

PAYMENT OF BILLS: Motion by Walters to approve the December 3, 2024 bills as presented. Seconded by Tepley. Motion carried 3-0.

CLERK/TREASURER'S REPORT: Clerk Amanda Keller announced that four Aldermanic positions are up for reelection in April. Ballot access papers can be obtained in the Clerk's Office and on the city website. Property tax bills to be mailed mid-December with a new online payment portal now available. Efforts are ongoing to enhance website usability and develop a more efficient online payment system, along with creating fee schedules.

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT: Director Glasbrenner reported on the completion of the Panorama Development. His office is continuing to administer two WEDC grants. Progress is being made on a housing subdivision on Rainbow Drive, with recent planning meetings held. He also continues to work through congressional grant funding process, including exploring alternative appropriation options with HUD, as funds must be utilized by 2032. Additionally, discussions are ongoing regarding potential hotel development.

DISCUSSION & POSSIBLE ACTION ITEMS

3. **Consider Purchase of a Dodge Ram Truck from City Utilities:** Public Works Director Jasen Glasbrenner proposed the purchase of a used 2017 Dodge Ram 3500 from City Utilities for the street crew at a cost of \$34,000. The department currently possesses a 2022 Ford F250 purchased in January 2023 that is underutilized with appraisals indicating a potential resale price of \$38,375. Motion by Alderperson Walters to recommend to the Common Council the approval of the purchase of a 2017 Dodge Ram 3500 truck for \$34,000 using funds from Unallocated Contingency and the future sale of a 2022 Ford F250XL. Seconded by Cairns. Motion carried 3-0.

4. **Consider Radio/Repeater Purchase for the Police Department:** Police Chief Jones stated that Richland County is updating its radio towers, necessitating an upgrade for police radios. Bids have been solicited, with the GenCom Kenwood NX5000 radios chosen as the most cost-effective option. Funding will come from the priority equipment line, SRT line, and potential donations. This year, the police will purchase 5 radios from the priority line and 1 from the SRT line, with the remaining radios to be acquired in January 2025, contingent on the county's system update timeline. Additional radios may be purchased if donations are received. Motion by Alderperson Walters to recommend to Council the purchase of Kenwood NX-5000 from GenCom in the amount of \$7,644.30 from the priority equipment line and 1 Kenwood NX-5000 in the amount of \$1,528.86 from the response team line for a total of 6 radios. Seconded by Tepley. Motion carried 3-0.

Police Chief Jones reported that in September 2023, the RCPD Radio Repeater was struck by lightning and irreparably damaged, but the damage was discovered later due to its infrequent use. After contacting the insurance company, an estimate was submitted, leading to a claim approval. The insurance issued a check for \$6,558, less a \$2,500 deductible. Funding for the new repeater will come from this insurance check and budgeted radio funds. Motion by Alderperson Walters to recommend to Council to approve the Police Department to use the insurance check in the amount of \$6,558 that has been received along with any new funds received in the future and the remaining \$4,427.75 in the

radio line to purchase the repeater, antenna and cabling from GenCom. Seconded by Cairns. Motion carried 3-0.

5. **Consider Renewal of Agreement for Warning System Annual Inspection & Preventative Maintenance:** The current five-year contract with Emergency Communication Systems for maintaining Warning System sirens is due for renewal. The proposed contract includes a 5% annual cost increase. The current annual contract cost is \$2,275 and the new annual cost is to be \$3,325. Given the need for ongoing inspection and maintenance services coupled with an imminent need to replace a siren on Industrial Drive, a one-year contract renewal was recommended allowing for other options to be thoroughly explored. Motion by Alderperson Tepley to recommend to the Common Council to approve a one-year agreement with Emergency Communication Systems for warning system annual inspection & preventative maintenance. Seconded by Walters. Motion carried 3-0.

6. **Resolution 2024-06 Allocating ARPA Funds:** Motion by Alderperson Tepley to recommend to Common Council to approve Resolution 2024-6 Allocating remaining SLFRF funds in the amount of \$122,815.18 for the purpose of Capital Outlay. Seconded by Walters. Motion carried unanimously.

SET NEXT MEETING DATE: January 7th, 2025

ADJOURNMENT: Motion by Cairns to adjourn. Seconded by Tepley. Motion carried unanimously at 6:21 PM.

Meeting Minutes Recorded by Clerk Amanda Keller