



Municipal License Application



License Period Ending *December 31, 2024*

Office Use Only	License #	Issue Date
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CHECK ONE:	<input type="checkbox"/> Abattoir \$75 Fee	<input type="checkbox"/> Arcade \$50 Fee	<input type="checkbox"/> Tree Cutting \$25 Fee
	<input checked="" type="checkbox"/> Mobile Dessert Establishment \$50 Fee		<input type="checkbox"/> Mobile Food Establishment \$50 Fee
	<input type="checkbox"/> Taxi (License period: Jan-Dec) \$100 Fee + \$2/driver (Attach supplemental form)		

Filling out your application

A municipal license is a privilege, not a right. Any false answers or omissions may result in the denial of your application.

- This application must be filled out accurately and completely.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you pay the application fee(s).
- You can obtain information regarding arrest and conviction records from the Wisconsin Circuit Court Access website at: www.wcca.wicourts.gov/index.xsl (Note: CCAP may not provide a comprehensive list of ALL arrests and convictions).

Attachment(s)

- Applicants applying for a Tree Cutting License must attach a copy of your certificate of insurance with a minimum \$1,000,000 liability insurance.
- Applicants applying for a Taxi License must attach a copy of your certificate of insurance with a minimum \$1,000,000 liability insurance.

Review of your application

- The Richland Center Police Department will perform a background check to verify the information you have provided.
- The city may require that additional information, appropriate to the specific type of license requested, be submitted with this application or as a supplement to this application prior to consideration of license issuance.
- If you are asked to appear before a committee but choose not to do so, your application may be denied.

First Name <i>Nancy</i>	MI <i>K</i>	Last Name <i>Schoepp</i>
Residence (Street Address) <i>480 S. Cairns Ave</i>	City <i>Richland Center</i>	State <i>WI</i> Zip <i>53581</i>
Phone <i>608-475-0040</i>	Email Address <i>Nancy.Schoepp49@gmail.com</i>	Date of Birth <i>8-17-1949</i> Sex <i>F</i>
Driver's License Number <i>510063149797-01</i>	Place of employment and phone #	
Other Identifying Data [maiden name, aliases, etc.] <i>Pippin, Ames</i>		
Business Name For License <i>Grandma's Ice Cream</i>		

Do you have any felony or misdemeanor charges presently pending against you? (List below) Yes No

List Any PENDING Citations, Tickets or Criminal Charges

Year	Court Location	Charge

Have you ever been convicted of any felony or misdemeanor? (List below) Yes No

List Any Citations, Tickets, Municipal/Ordinance Violations and Criminal CONVICTIONS (Excluding parking tickets)

Year	Court Location	Charge

The undersigned, by signing this application, hereby authorize and consent to such inquiry and/or investigation as the City of Richland Center deems necessary to determine whether this applicant and/or the application meets all requirements of the ordinances of the City for the issuance of said license.

I further certify I understand that any material falsification in the application may be basis for denial of the application or the revocation of any license issued by the city pursuant to this application.

Applicant's Signature: Mary Schopp Date: 4-9-24

OFFICE USE ONLY:
 Subscribed and sworn to before me this 9th day of April, 2024
[Signature] \$ 50 fee paid on 4/9/24
 City Clerk/Treasurer or Deputy

To be filled out by the Richland Center Police Department

Individual has no criminal arrest record with either the Wisconsin State Crime Bureau or the RCPD.

See attached for criminal arrest records.

Authorized Signature - Richland Center Police Department: [Signature] Date: 4-19-24