

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Landfill Monitoring Services Agreement

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 01-15-2026
Finance Committee and Common Council on 02-03-2026

Committee Review:

Background: The City landfills are monitored twice annually, in March and September, per WDNR requirements. All sampling and analysis are completed in accordance with all applicable State and Federal codes and in accordance with the current sampling plans for the landfills.

This is a recurring, budgeted service that utilizes the City's perpetual relationship with Mi-Tech Services Inc., who has performed this service since 2016 and serves as the City's primary technical resource for landfill monitoring inquiries throughout the year. Their familiarity with the system ensures continuity and efficiency in performing the required work. Additionally, Mi-Tech is in an ongoing process of reviewing our WDNR monitoring requirements and is working with the DNR on our behalf to identify a cost saving monitoring plan.

This service is considered an ongoing and continuous professional service that does not require an RFP on a yearly basis. The proposed cost represents a \$665 dollar increase over last year. This is due to Analytical Laboratory fees, but it remains under the bid of the second low bidder from the RFP process conducted last year.

Mi-Tech Services Inc.	\$10,605.00
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Department Recommendation: Approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.

Financial Impact: Approximately \$10,605.00 (Budgeted Expenditure)

Funding Source: Budgeted Landfill Monitoring line item; Reimbursable from the landfill long-term care account.

Requested Action:

PUBLIC WORKS: Motion to recommend to the City Council to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.00.

FINANCE: Motion to recommend to the City Council to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.00.

COUNCIL: Motion to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.00.

Attachment(s):

- Mi-Tech Proposal 12811_2026