

**CITY OF RICHLAND CENTER  
RESOLUTION 2026-XX**

**A RESOLUTION ESTABLISHING THE FORFEITURE SCHEDULE AND  
ADMINISTRATIVE FEE FOR SIDEWALK SNOW AND ICE REMOVAL VIOLATIONS**

**WHEREAS**, Chapter 606 of the Code of Ordinances requires the timely removal of snow and ice from public sidewalks and authorizes enforcement by citation and abatement; and

**WHEREAS**, Sections 606.04 and 606.05 of the Code of Ordinances provide that forfeiture amounts and administrative fees shall be established by resolution of the Common Council; and

**WHEREAS**, the Common Council finds that graduated forfeitures are a reasonable and effective means to encourage compliance, deter repeat violations, and account for increased enforcement and administrative resources associated with repeated noncompliance; and

**WHEREAS**, the Common Council further finds that an administrative fee is necessary to recover the City's costs associated with inspection, documentation, staff time, equipment coordination, billing, and enforcement activities related to sidewalk snow and ice removal;

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Richland Center, Richland County, as follows:

**Section 1: Forfeiture Schedule**

For violations of Chapter 606 occurring within the same calendar year, forfeitures shall be as follows:

- First Offense: \$25
- Second Offense: \$50
- Third and Subsequent Offenses: \$75

Each calendar year shall begin on January 1. All applicable statutory assessments, surcharges, and court costs shall be added as required by law.

**Section 2. Administrative Fee**

When the City performs snow or ice removal under Chapter 606, an administrative fee of \$75 per abatement occurrence is hereby established, in addition to actual labor, equipment, and material costs. The administrative fee is not a penalty and is assessed solely for cost recovery purposes.

**Section 3. Collection**

Unpaid abatement costs and administrative fees may be assessed as a special charge and placed on the property tax roll pursuant to Wis. Stat. § 66.0907.

**Section 4. Effective Date**

This Resolution shall take effect upon adoption.

**ADOPTED** by the Common Council of the City of Richland Center on this 3<sup>rd</sup> day of February, 2026 by the following vote: AYES: \_\_\_\_\_, NOS: \_\_\_\_\_

CITY OF RICHLAND CENTER  
RICHLAND COUNTY, WISCONSIN

Attest:

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Todd Coppernoll, Mayor

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Misty Molzof, Deputy Clerk