

# CITY OF RICHLAND CENTER

## AGENDA ITEM DATA SHEET

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**Agenda Item:** Review and possible action on City Wayfinding and Entrance Sign Fabrication and Installation Project Bid

**Meeting Date:** 2/6/2024

**Requested by:** Jasen Glasbrenner - Economic Development Director

**Background:**

- Request for Proposal was released 11/9/2023
- 4 Bids were received by 11/27/2023
  - Greeley Signs – \$36,801
  - BL Signs – \$50,052
  - Lacrosse Signs – \$102,245
  - Graphic House – \$185,617
- Bids were carefully compared and clarifying questions were asked
- Project to be completed no later than 4/30/2024

- On 1/10/2023 the Planning Commission passed a motion to recommend to City Finance Committee and City Council, the award of the Wayfinding and Entrance Sign Fabrication and Installation Bid to Greeley Signs for the not to exceed amount of \$36,801.

**Staff Recommendation:**

To award wayfinding sign project to Greeley Signs

**Financial Impact:**

Low Bid = \$36,801

**Funding Source:**

ARPA Funds were previously designated for this project. Current available balance is approx. \$315,000.

**Requested Motion *by Finance:***

Motion to recommend to City Council, the award of the Wayfinding and Entrance Sign Fabrication and Installation Bid to Greeley Signs for the not to exceed amount of \$36,801.

**Requested Motion *by Council:***

Motion to award the Wayfinding and Entrance Sign Fabrication and Installation Bid to Greeley Signs for the not to exceed amount of \$36,801.

**Attachments:**

- Bid Talley Sheet
- Request for Proposal
- Greeley Signs Bid
- BL Signs Bid

