



# MINUTES OF THE COMMON COUNCIL - SPECIAL SESSION

WEDNESDAY, JANUARY 15, 2025 AT 6:00 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

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**CALL TO ORDER:** Meeting was called to order by Mayor Coppernoll at 6:00 PM. Members present were Ron Fruit, Karin Tepley, Tom McCarthy, Mark Chambers, Kevin Melby, Melany Walters, Steve Downs, and Ryan Cairns. Absent: None.

**APPROVAL OF AGENDA:** Motion by Alderperson Tepley to approve the agenda as presented. Seconded by Downs. Motion carried unanimously.

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

1. **Closed Session for the purpose of discussing the Shared Ride Taxi Contract.** Motion by Alderperson Tepley to enter Closed Session. Seconded by Alderperson Downs. Motion carried out unanimously at 6:02 PM.

**\*\*CLOSED SESSION\*\***

2. **Reconvene in open session.** Motion by Alderperson Walters to reconvene into open session. Seconded by Alderperson McCarthy. Motion carried unanimously at 6:52 PM.
3. **2025 Contract Award for the Shared Ride Taxi Program:** For over a decade, Richland Center has operated a Shared Ride Taxi service, facilitating between 25,000 and 30,000 rides annually. Although primarily funded by state and federal grants, rising program costs require more tax levy supplementation than in the past. Ian Ritz from WisDOT highlighted the importance of a transparent and federally compliant procurement process to maintain grant funding eligibility. Failure to award the contract to any vendor that was not the highest scoring could make the City ineligible to receive the grant. For any service complaints, both riders and the service provider should make them known to the City. Motion by Alderperson Downs to award the 2025 Contract for the Shared Ride Taxi Program to Running, Inc. Seconded by McCarthy. Motion carried 8-0.

**ADJOURNMENT:** Motion by Alderperson Walters to adjourn. Seconded by Tepley. Motion carried unanimously at 7:47 PM.

*Meeting Minutes Recorded by Clerk Amanda Keller*