

MEMORANDUM OF UNDERSTANDING

Radio Building Space Agreement

The City of Richland Center, Wisconsin (the “City”) and Richland County, Wisconsin (the “County”) enter into this Memorandum of Understanding (the “Agreement”) this ____ day of December, 2025.

Background

The County owns a building which currently houses communications equipment used by the Richland County Sheriff’s Office (the “Facility”). The City wishes to locate a radio repeater and all necessary ancillary equipment (collectively, the “Repeater”), which will generally be used by the Richland Center Police Department, within the Facility. To support continued effective public safety communications, the County is willing to permit the City’s Repeater to be located within the Facility pursuant to the terms set forth in this Agreement.

Terms

1. Location of the Repeater. The County agrees to permit the City’s Repeater to be located within the Facility. The specific location for the Repeater shall be determined by the County in consultation with the City. The City is responsible for all costs associated with maintaining or repairing the Repeater and the County shall grant the City reasonable access to perform any activities associated with maintenance or repair of the repeater.
2. Costs. The cost of installing the Repeater is \$10,314.47. The City shall pay \$5,000.00 toward the cost of installation of the Repeater and the County shall pay \$5,314.47 toward the cost of the installation. Because the Facility has one electric meter, and it is anticipated that the Repeater will have a minimal impact on the electric bill for the Facility, the County will pay for the electricity related to the Repeater.
3. Maintenance of the Road Leading to the Facility. In exchange for being permitted to locate the Repeater at the Facility, the City agrees to maintain the road that provides access to the Facility in such a manner as to permit the County and the County’s contractors access to the Facility. For avoidance of doubt, the City’s obligation to maintain the road includes snow and brush removal.
4. Damage to Equipment at the Facility or to the Facility Itself. The City and the County shall each be responsible for damage to equipment at the Facility and damage to the Facility itself caused by their respective employees, agents, or contractors. However, nothing in this section shall be construed as preventing either the City or the County from attempting to recover damages from their own insurance or their agents or contractors.

5. Termination of the Agreement. The City may terminate this Agreement upon sixty (60) days' written notice to the County. The County may require the removal of the City's equipment from the Facility upon ninety (90) days' written notice to the City if such removal is necessary to prioritize the operational needs of any County function. Upon notice of termination by either party, the City and the County shall cooperate in good faith to ensure the orderly and timely removal of the repeater and any associated equipment from the Facility.

CITY OF RICHLAND CENTER

By: _____
Name: Ashley Oliphant
Title: City Administrator

Date: _____

RICHLAND COUNTY

By: _____
Name: Tricia Clements
Title: County Administrator

Date: _____