

Richland Center Cemetery GIS Mapping Update Proposal September 15th, 2025

Agenda Item

Discussion and action to approve SWWRPC's work to update the Richland Center Cemetery GIS map with newly identified information for a cost of \$1,000.

Purpose

In 2024, the City of Richland Center contracted with the Southwestern Wisconsin Regional Planning Commission (SWWRPC) to create a GIS platform for the Bowen and Richland Center cemeteries that offers the ability for city staff, residents, and other members of the public to search for and easily access cemetery records on a self-service map. SWWRPC maintains the platform to ensure continued, valuable use to the City including updates to spaces to reflect the current status of occupancy and related information for each space.

New information was recently discovered by the City that depicts a more accurate portrayal of cemetery lots/locations throughout the Richland Center Cemetery. Additionally, there are approximately 1,000 spaces throughout the cemetery that have received updated information in the City's internal tracking spreadsheet through the process of verifying cemetery records internally. The cemetery GIS would need to be updated to accurately reflect this new information that was not available at the time of the platform's initial creation in order for it to accurately serve the needs of its users. As a larger project enhancement, this work falls outside the original project scope and is excluded from the annual maintenance contract due to the potential variability of cost.

SWWRPC is seeking approval for \$1,000 to be allocated toward a separate agreement for completion of this work that falls outside of the initial project and maintenance scope. Work will begin immediately and complete by the end of 2025. The specific action items to be performed are identified as follows:

- Corrections to Locations AA-HH to fix spacing/alignment of rows and number of spaces to match Legacy Mark maps
- Corrections throughout the cemetery pertaining to roughly 1,000 spaces identified to contain missing/incorrect/conflicting information that the City is in the process of updating via spreadsheet that will then be implemented into GIS

Thank you for your continued partnership.

Sincerely,



Troy Maggied
Executive Director
Southwestern Wisconsin Regional Planning Commission