

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Obtaining Real Estate Services for Sale of City Owned Parcels

Meeting Date: Tuesday, March 7, 2023

Requested by: Economic Development Director

To Be Reviewed/Recommended by: Finance and then City Council

Background:

- Through the County tax deed process created in partnership with the Economic Development Office, two residential lots were sold to the City for one dollar.
 - 460 W 1st St
 - 291 N Jefferson St
- The existing structures on each lot were razed.
- 460 W 1st St. was rezoned to allow for a single-family or duplex to be constructed.

Plan for Sale:

- Wisconsin Surplus was identified as an appropriate venue for the sale of unimproved lots.
- The Economic Development Director and Alderperson Tepley explored this method and determined the City would be better served by executing the sale process through a realtor.
- As a condition of sale, development agreements will be required for both lots.
 - Penalties for failure to execute per the standards outlined within the agreement will be assigned on a monthly basis.
 - Financial penalty will be calculated based on unrealized property tax revenue.
- Offers to purchase and development agreement will be submitted for final approval to the Finance Committee and Common Council.

Funding Source: Not applicable for today's request.

Financial Impact: To be determined upon contracting with real estate professional. Cost of real estate services to be covered by the proceeds from the sale.

Requested Action: Motion to authorize Director Glasbrenner to acquire a realtor as outlined by the City financial policy and to take all necessary steps to list the lots at 460 W. 1st St. and 291 N. Jefferson St. for sale.