



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE PARK BOARD

MONDAY, MARCH 11, 2024 AT 5:00 PM

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COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

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#### MINUTES

**CALL TO ORDER:** Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

**ROLL CALL:** Park Board members Pat Elliott, Kathryn Lewandowski, Alicia Woodhouse, Larry Hallett via Teams meeting, Brad Wegner; Mark Chambers, City Council, Gary Manning, County Board, Jodi Mieden.

**APPROVAL OF MINUTES:** Motion by Lewandowski to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same. 2<sup>nd</sup> by Woodhouse. Motion carried unanimously.

#### DISCUSSION AND ACTION ITEMS

**2. Discussion and possible approval of the City's updated Policy of Acceptance of monetary, non-monetary, & in-kind donations.**

Chambers explained that changes were made to the donation policy to set a new standard for accepting a donation; considering use, restrictions to use, costs associated with use and whether resources needed to use outweigh its utility, allowing the City a chance to say no if necessary. Lewandowski had concerns with #7 and asked for verbiage clarification to add “**and/or Board**” after “obtain prior committee”, and #8 to add “**unless earmarked for specific purposes**”. Members were concerned about losing donations if it just goes into general funds. Chambers will contact the Administration/Attorney for clarification and report back. Discussion was tabled until notification by Chambers.

**3. Discussion and possible approval of Resolution 2024- to Accept a non-monetary donation of a kayak landing and memorial plaque from Southwest Partners for Colleen Schroeder in memory of her late husband Bill.**

Mieden presented Resolution 2024 stating Colleen Schroeder & Southwest Partners member Dale Bender request approval to purchase and donate a new/improved kayak landing and memorial plaque to the City for the area just before the bridge on the Pine River at South Wedgewood Park. It will replace the existing, less user-friendly landing. Motion to accept the donation by Woodhouse. 2<sup>nd</sup> by Manning. Motion carried unanimously.

**4. Discussion and possible approval of meeting room fee waiver for Richland County EMS.**

John Heinen from Richland County EMS was on hand for discussion. He stated that the meeting would be community training for all local emergency responders, including Law Enforcement, Fire, EMS, Public Works, and Emergency Management. Incident Command is essential to successful emergency response; the more we train, the more we protect our residents. Mieden reported the relationship between her department and the EMS has been invaluable in 2023 with staff trainings at the pool, and shared use of BVM, youth breathing masks and a spine board allowed us up-to-date equipment. All agreed the room fee will be waived in lieu of in-kind training, as long as the relationship remains in place. Motion to waive the rental fee by Woodhouse. 2<sup>nd</sup> by Chambers. Motion carried unanimously.

**5. Discussion and possible approval of shelter fee waiver for Friendship Quilters Guild.**

Mieden presented the waiver application for the group and mentioned that the group comes together to make quilts for foster youth, cancer patients and dialysis patients. They look to use the shelter for 3.5 hours on a Monday in June, for a community project on a day that is normally never rented. The board

agreed that the waiver should be approved due to the nature of the group and the time of use. Motion to accept the donation by Chambers. 2<sup>nd</sup> by Woodhouse. Motion carried unanimously.

**APPROVAL OF BILLS:** After discussion, Manning made motion to approve payment of the monthly bills. 2<sup>nd</sup> by Chambers. Motion carried unanimously.

**SENIOR COORDINATOR'S REPORT:** Heffner reported that the Diamond Jo Bus on April 25<sup>th</sup> is full with a waiting list and more are registered for the June 13<sup>th</sup> trip. The pool table continues to bring in people and is a great way to mingle. Lots of people putting puzzles together and card games remain popular.

**DIRECTOR'S REPORT:** Mieden reported that Madelyn Bauer would not return this summer so things will need to be adjusted at the Pool and Rec departments. Forehand is back as Pool Manager and has taken the CPO course to become a Certified Pool Operator and will renew her food handlers license as well. New pool code updates require more yearly training for lifeguards and will be working with Symons and Kyle Ewing for CPR offerings as well as lifeguard courses, so budgeting will be affected. Dates for the Pool opening are set with Utilities, McGuire and Neuman, as well as Public Works. Holiday Wholesale show was attended, and orders were placed at a discount. Applicants are minimal but Career Days will be attended for recruiting and ads were put in the papers as well as on the web and Facebook. Jena is finalizing the Activity Guide and sponsor letters are going out to local businesses. No Home Talent this year due to lack of interest. Maintenance fixed the backstop issues and did preliminary field work on all diamonds. They added fresh gravel to the Rotary Lights trail, campsite pads and the walking trail in North Park. Mieden is also attending a free Pickleball/Tennis Court seminar to learn about setting a scheduled maintenance plan for our courts. WPRA tickets are available once again this year for residents to buy at a discounted price. The Adult Basketball league wrapped up with Stanek Construction once again on top of the league and tournament.

**PARK BOARD PRESIDENT REPORT:** Elliott mentioned that Hallett is up for re-appointment and Hallett stated his enjoyment being on the board and would like to continue for another term.

**REPORTS, REQUESTS, CONCERNS:** Manning stated that if he was re-elected to County Board, his position would change and would not allow him to be on the Park Board going forward. The Board expressed their thanks for his dedication over the years.

**SET NEXT MEETING DATE:** Second Monday of the Month. April 8th, 2024, at 5:00pm.

**ADJOURNMENT:** Motion by Chambers to adjourn the meeting. 2<sup>nd</sup> by Manning. Motion carried unanimously.

Respectfully submitted by Jodi Mieden.