



## MINUTES OF THE COMMON COUNCIL

TUESDAY, MAY 02, 2023 AT 6:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIA WEBEX

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### AGENDA - REVISED

**CALL TO ORDER:** Meeting was called to order at 6:45 PM by Mayor Coppernoll. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed. Alderpersons present were Karin Tepley, Tom McCarthy, Mark Chambers, Melony Walters, Kevin Melby, Steve Downs, and Ryan Cairns. Alderperson Susan Fruit was absent.

**APPROVAL OF MINUTES:** Motion by Alderperson Tepley to approve both the April 4, 2023 and April 18, 2023 minutes as presented. Seconded by Melby. Motion carried 7-0.

**APPROVAL OF AGENDA:** Motion by Alderperson Walters to approve the agenda with items #8 & #9 removed. Seconded by Downs. Motion carried 7-0.

### INFORMATIONAL PRESENTATION - RICHLAND COUNTY TREATMENT COURT TEAM:

Richland County Circuit Court Judge Lisa McDougal presented on behalf of the Richland County Treatment Court team. Others in attendance were Brandi Christianson, Treatment Court Coordinator; Jeff Erickson, Public Defender; Andrea Fields, Richland County Victim Witness Coordinator Supervisor; Jason Pilla, Richland Center Police Detective; and Amber Ferguson who coordinates the Intensive Outpatient Program. McDougal noted that May is Drug Court Awareness Month. Treatment Courts are an alternative model of sentencing to divert individuals who would be taking up space in our prison system, and off their intensive treatment and monitoring. Treatment Courts help keep people from reoffending and helps save taxpayer money. \$27 saved on average for every dollar invested into a treatment court. McDougal explained the difference between Sobriety Court vs. Drug Court. Sobriety Court serves those who have alcohol dependence issues. Drug Court is similar, but with those who have had drug dependency. Treatment Court team consists of 12 people who meet every other week. Individual counseling is required. Treatment Court is a minimum of 14 months and is a 5-phase program. Treatment Court is primarily funded by the TAD grant (Treatment Alternatives & Diversion) with the Dept of Justice. There is a 25% cash match required by the county, most of which is "in-kind" money.

### CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS: None

**MAYOR AND ALDERPERSONS:** Alderperson Tepley reported that the Tourism Commission has been busy and the website traffic has greatly increased. Tepley noted that the Richland Area Farmers Market is moving to the Depot. Also, the Depot is looking for volunteers to staff this summer, and the Dairy Days/Rodeo Parade is upcoming. Mayor Coppernoll reported that there is a public information meeting on Phase #2 of reconstruction of 7th, 8th, & Cedar Street project. That meeting will take place on Thursday May 11<sup>th</sup> at 5:30 PM at City Hall.

### TREASURER'S REPORT:

2. Treasurer's Report 05 02 2023  
Motion made by Alderperson Tepley, Seconded by Alderperson McCarthy.  
Voting Yea: Alderperson Tepley, Alderperson McCarthy, Alderperson Chambers, Alderperson Walters, Alderperson Melby, Alderperson Downs, Alderperson Cairns

### PAYMENT OF BILLS:

3. Motion by Alderperson Downs to pay the 05/02/2023 bills as presented. Seconded by Walters.  
Motion carried 7-0.

**ITEMS FOR DISCUSSION AND ACTION:**

4. **Consider Repeal and Reissue of Temporary Class B Picnic Licenses previously granted to Greater Richland Area Chamber of Commerce for July 21<sup>st</sup>, August 18<sup>th</sup>, and September 15, 2023 to reflect the change in Premises from 950 N. Orange Street to 397 W. Seminary.**  
Action is being requested as the venue for the Chamber's night markets was not accurate on the original applications. This action will simply allow the location to be changed on the application and allow the licenses to be issued for the correct premises. Motion by Alderperson Melby to repeal and reissue the Temporary Class B Picnic Licensed previously granted to Greater Richland Area Chamber of Commerce for July 21<sup>st</sup>, August 18<sup>th</sup>, and September 15, 2023 to reflect the change in premises from 950 N. Orange Street to 397 W. Seminary Street. Seconded Chambers. Motion carried 7-0.

**FINANCE COMMITTEE RECOMMENDATIONS AND ACTION:**

5. **Accept bid for asphalt overlays**  
Two sealed bids were received for the annual allotment of asphalt. 900 tons were requested. The low bid was from Scott Construction at \$92.89 per ton, or a total of \$83,601.00. \$100,000 was budgeted for the purchase. Motion by Alderperson Walters to approve the bid from Scott Construction for asphalt overlays at \$92.89 per ton. Seconded by Downs. Motion carried 7-0.
6. **Establishment of a Community Resource Officer**  
This item was discussed at both the Personnel and Finance committees. It's a joint venture with the Richland School District to establish a Community Resource Officer who will serve in the school district buildings. The exact level of funding from the school district is currently unknown. Members of the Finance Committee thought it would be best to have a joint meeting with the Richland School District to discuss the financial details of the proposal. No action was taken.
7. **Replacement of AED Devices**  
It was noted that there are AED devices throughout the city that are coming to their end of life and need to be replaced as they are no longer supported by the manufacturer. Request is for 7 units. 3 quotes were obtained and Cardio Partners was low bidder at \$11,511.50 plus freight. ARPA funds are still available, and it was determined to be an appropriate use. Motion made by Alderperson Walters to approve the purchase of seven AED units from Cardio Partners at a total cost of \$11,511.50 using ARPA funds. Seconded by Tepley. Motion carried 7-0.
8. Removed by earlier action
9. Removed by earlier action
10. **Consider Purchase of Badger Books Electronic Poll Book**  
Clerk Joyce explained that Badger Books are an electronic version of the traditional paper poll book and help check in voters on election, process Election Day Registrations, and record absentee participation. Badger Books are also used to efficiently record election participation and reduce the number of errors and post-election reporting time to the state. The equipment will help reduce the number of poll workers needed to administer an election and/or increase opportunities for election inspectors to work shorter shifts. The four (4) Badger Books units (1 server and 3 "client" unit), 4-year extended service agreement

and on-site support, receipt paper & peripherals will cost \$8,540.95. There is currently \$8,125.69 in State Pool #4 to be used for Election Equipment. The remaining \$415.26 is requested from unallocated contingency in State Pool #4. Motion by Alderperson Walters to approve the purchase of Badger Books election equipment at a total cost of \$8,540.95, with \$8,125.69 coming from State Pool #4 election equipment allocation and the remaining \$415.26 from unallocated contingency in State Pool #4. Seconded by Alderperson Melby. Motion carried 7-0.

**11. Resolution Merging Public Works and Property Committees**

It was explained that there is much relationship between the Public Works and Property committees and there is a benefit of increased efficiency, ease of communication, and consistency if the two committees were merged. Motion by Alderperson Tepley to approve Resolution 2023-2 approving merger of the Property Committee and Public Works Committee. Seconded by Downs. Motion carried 7-0.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:** None

**PUBLIC COMMENT:** None

**CLOSED SESSIONS:** Motion by Alderperson Melby to move into closed session pursuant to Wis. Stat, Sec 1985(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Council will consider two items in closed session: Panorama Estates development incentive and possible land procurement. Seconded by Walters. Motion carried 7-0 at 7:55 PM.

**\*\*Closed Session\*\***

Motion to reconvene into open session by Alderperson Downs. Seconded by Tepley. Motion passed 7-0 at 9:47 PM. No action was taken on matters discussed in closed session.

**ADJOURN:** Motion to adjourn made by Alderperson Tepley. Seconded by Chambers. Motion carried 7-0 at 9:50 PM.

Minutes respectfully submitted by Aaron Joyce, Clerk/Treasurer.