

**Property committee Minutes**  
5:00 PM – Thursday, August 11, 2022  
Council Room of the Municipal Building

**CALL TO ORDER**

The meeting was called to order by Chair Fruit at 5:12pm.

**ROLL CALL**

Susan Fruit, Scotty Wallace and Kevin Melby all present.

**APPROVAL OF BILLS**

Motion by Wallace to approve the payment of bill. Seconded by Melby. Motion carried.

**INSTALLATION OF EV CHARGING STATION AT THE MUNICIPAL BUILDING**

Request by Electric Superintendent Scott Gald to allow for the installation of an electric vehicle charging station at the Municipal Building. He advised the Utility had purchased an electric vehicle available to all employees to use for City business like attending conferences. However, the City must own the meter for charging the vehicle due to WPPI regulations. The proposed charging station would be purchased by WPPI but the City would be responsible for an ongoing \$9 per month charge and the cost of kilowatts used. At this time, the use of charging stations is low. As such, the cost for kilowatts used is likely to be minimal. Gald advised the cost of a charging station requiring payment for kilowatts is four or more times greater than what WPPI has agreed to purchase.

Motion by Wallace to recommend to the Finance Committee the installation of an EV charging station at the Municipal Building. Seconded by Melby. Motion carried.

**REPLACEMENT OF BALLPARK LIGHTS AT KROUSKOP PARK SOFTBALL DIAMONDS**

Parks & Grounds Superintendent Dave Fry advised he budgeted \$200,000 for the replacement of ballpark lights at Krouskop Park but the quotes received exceeded the budgeted amount. He recommended considering other options in lieu of replacement. It was suggested to consider floodlighting similar to what had been implemented at the fairgrounds and transitioning night recreation to the ballparks at North Park.

Motion by Melby to authorize Fry to explore other available lighting options for Krouskop Park. Seconded by Wallace. Motion carried.

**PURCHASE OF SECURITY CAMERAS**

Fry advised he had received several quotes for the installation of security cameras at the aquatic center, Community Center, and Parks & Grounds Shop to include some coverage of park areas. Unfortunately, total project costs are greater than anticipated. Fry advised he is working through the many variables related to this project and will provide a recommendation for purchase at a subsequent meeting.

**REPLACEMENT OF DAMAGED DIKE LIGHTS**

Fry reported ongoing vandalism to the dike lights. He indicated that he has repaired 12 lights but 14 remain damaged. He has attempted to purchase replacement parts but they are no longer being produced which isn't entirely unexpected as the lights are about 20 years old. He has found a replacement fixture at a cost of approximately \$1,000 each. Given the high cost and unexpected

nature of this expense, Fry advised other options may be explored. Fry explained one alternative could be removing every other light. It was also noted that the wiring for the lights has required repair at least once per year due to faults. If significant changes are to be made, it was recommended that the wiring should also be replaced.

The Committee expressed concern that repair and replacement will not resolve the habitual vandalism. Security cameras in high-risk areas were desired. Fry explained the challenges the area poses for utilizing security cameras but would explore options. Adding lights behind the former wastewater treatment building was suggested. This matter is to be forwarded to Public Safety for consideration.

#### **DEPARTMENT STRUCTURE AND ORGANIZATION**

Oliphant provided an overview of the organizational structure of the Parks & Grounds Department and discussed potential restructuring options upon future retirements and/or vacancies. Oliphant advised some duties of the department may be better served if moved into other departments or contracted out. As an example, the role of airport manager may be an appropriate role to assign to another department such as Public Works or to seek contracted management. Oliphant will continue to review the department and provide recommendations as appropriate/necessary.

#### **PARKS & GROUNDS SUPERINTENDENT REPORT**

Fry described changes to procedures for campsite rentals to avoid double bookings. He further advised self-check ins have been problematic and will be phased out. Fry also described misuse of garbage receptacles by the public and the difficulty in determining who offenders are without security cameras.

#### **REPORTS, REQUESTS, OR ANNOUNCEMENTS**

None.

#### **ADJOURNMENT**

The meeting of the Property Committee was unanimously adjourned at 6:35pm.  
Motion by Wallace to adjourn. Seconded by Melby. Motion carried unanimously.

*Minutes recorded by Ashley Oliphant*