



AGENDA ITEM ANALYSIS

Project/Issue Name: 20-53 An Ordinance of the City Council of the City of Republic, Missouri, Amending Various Sections of the Municipal Code of the City of Republic, Missouri Regarding Fees.

Submitted By: Debbie Parks

Date: December 8, 2020

Issue Statement

The City of Republic is creating a consolidated fee/permit/license schedule in the City Code.

Discussion and/or Analysis

The City of Republic is creating a consolidated fee schedule in the City Code. This new consolidated schedule will be found in the new Title VIII of the City Code. Staff will review the fee schedule annually in conjunction to the preparation of the budget. Changes to the fee schedule will be brought to Council as an item for review and approval.

Reviewing fees annually allows staff to evaluate if a service that is provided is recouping costs or if it is something that is being subsidized. Items that can be assessed fees usually only benefit the person that is paying the fee. These costs are typically passed on in part or whole to the person applying for the license, permit, or required to pay the fee. Services such as Police & Fire rescue services are vital to the community and are not assessed fees. However, in evaluating a fee, sometimes the whole cost is not passed on to the customer. There are other factors that might be considered. For example, there is a public safety factor benefit to issuing a license or permit. Therefore, the person applying should pay a fee or permit, but the cost might be partially subsidized, in an effort to encourage people to continue to go through the review process.



A listing of the fee increases are below:

The Parks fee increases are included as a separate item in the agenda packet.

Animals

- Claiming Impound Animal Fee \$10.00 – New fee \$50.00
- Per Day Impoundment Animal Fee \$5.00 – New fee \$10.00

Building and Permits

- Development Plan Review Fee \$500.00 – New fee \$750.00

Business

- Apartment Houses (including duplexes, triplexes, etc.) \$50.00 – new fee \$100.00
- Banks and Manufacturing Business License \$75.00 – new fee \$100.00
- Hotels and Motels, First Unit Business License \$50.00 – new fee \$100.00
- All Other Businesses License \$50.00 – new fee \$100.00
- New Businesses Starting in Last Quarter of Year \$25.00 – new fee \$50.00
- Per Year or Fraction – Selling Out of a Vehicle with a Capacity of ½ Ton or Less \$20.00 – new \$40.00
- Per Year or Fraction – Selling Out of a Vehicle with a Capacity of ½ Ton Not Exceeding 1/ ½ Ton \$30.00 – new \$60.00
- Per Year or Fraction – Selling Out of a Vehicle with a Capacity over 1 ½ Ton \$50.00 – new \$100.00
- Solicitor Identification Card, Annual Application Fee \$75.00 – new \$100.00
- 90-Day Permit Solicitor \$35.00 – new \$50.00
- Background check for solicitors (cost charged to city) – new actual cost charged to Solicitor
- Annual License Fee – Massage Business \$25.00 – new \$50.00
- License Fee – Massage Business opened Last Quarter of Year \$12.50 – new \$25.00

Building and Zoning

- Special Use Permit - \$175.00 – New fee \$250.00
- Processing Fee for Rezoning Application \$200.00 – new fee \$400.00
- Minor Subdivision Procedures \$120.00 – new fee \$175.00
- Minor Subdivision Per Lot Fee \$1.00 – new fee \$2.00
- Major Subdivision – Application for Final Plot \$225.00 – new fee \$350.00
- Sign Permits and Inspections - \$30.00 – new fee \$75.00
- Annexation processing fee \$225.00 – new fee \$350.00
- Swimming Pool Permit \$50.00 – new fee \$100.00



The following Fees are being eliminated and replaced by a new fee structure:

- Per acre Field Inspection - \$200.00
- Per linear foot of off-site utilities in excess of 200 feet Utility Installation - \$1.24
- Fire Hydrant Flow Classification and painting - \$35.00
- Per Combination Sign Installation - \$150.00
- Per individual Sign Installation - \$125.00
- Construction Spec Book - \$30.00

New proposed fee structure:

Item	Units	Cost/Unit	GL Code
Water	LF	\$ 0.40	INFRA CONSTR INSP
Sewer	LF	\$ 0.40	
Stormwater	LF	\$ 0.30	
Roadway/Sidewalk	LF	\$ 0.25	
Service Connections	EA	\$ 10.00	
Fire Hydrants	EA	\$ 35.00	FIRE HYDRANT TESTING
Emergency notification Impact Fee	ACRE	\$ 30.00	EMA IMPACT
Plan Review Fee	10%		
Total Permit Cost			

Utility Fees

- Per Meter Labor for Installation \$25.00 – new \$50.00
- Meter Installation Trip Charge \$25.00 – new \$50.00



The following are new fees:

- Change of Use Fee \$50.00 (Code Section 500)
- Above Ground Pool Permit \$25.00 (Code Section 500.050 E.9)
- Fence over 7ft \$50.00 (Code Section 500.050 E.9)
- Right of Way (ROW) Permit – base fee for review \$25.0 (Code Section 500.100)
- ROW Permit Cost per Pit - \$25.00
- ROW Permit Cost Per Boring - \$25.00
- Meter Assembly Costs:

Meter Size (inches)	Meter Assembly Cost (installed)
5/8 x 3/4	\$875.00
1	\$1,115.00
2	\$3,170.00
3	\$4,770.00
4	Quote on request
6	Quote on request

- Extended Term Metering Devices under 2" - \$1,000 Deposit
- Extended Term Metering devices 2" or larger metering devices - \$1,750 Deposit

Recommended Action

Staff recommends approval of the new City-Wide Fee Schedule.