



AGENDA ITEM ANALYSIS

Project/Issue Name: 25-34 An Ordinance of the City Council Amending Title VIII, (“Fees”), Chapter 805 (“Fee Schedule”), of the Municipal Code of the City of Republic, Missouri.

Submitted By: Laura Burbridge, City Clerk

Date: November 4, 2025

Issue Statement

To amend the city-wide fees as part of the annual budget review process.

Discussion and/or Analysis

Editorial Changes: The water and sewer rates in Section 805.100 are updated to reflect the 2026 rates approved for 2026 water rates by Ordinance 24-73 approved on January 7, 2025 and approved for 2026 sewer rates by Ordinance 24-08 on February 20, 2024. Also added under utilities is a credit card processing fee **at the actual cost** and a paper bill fee of \$5.00/month. **To align with how the new software platforms launching in 2026 handle online payment and convenience fees, we have updated the fee schedule language to reflect the variable nature of these charges. The updated verbiage specifies that fees will be assessed at actual costs, up to 3%, to reflect the pass-through nature of these fees.**

Alarm Permitting fees have been removed in association with Ordinance 25-36 repealing alarm permitting.

BUILDS Department changes:

- Electronic Payment Processing Fee **at actual cost up to 3%**
- Clarifying Third-Party Reimbursements during the Development Review Process
- Adding a Fee for Applicant requested Ordinance revisions
- Adding a provision for Reimbursement for Staff and Legal time for Economic Development Incentive Programs
- Adding a Sinkhole Remediation Permit Fee
- Adding a Commercial Whitebox/Remodel Infill Permit Fee calculation
- Adding a Roof Permit Fee for structural and non-structural reviews
- Clarifying Deposits for Street Cuts and Repairs
- Removing the January Late Fee Penalty for Business License Renewals

Parks and Recreation Department changes:

The Parks Department conducts an annual review of fees for all programs, events, and facilities. This review considers regional trends, staffing expenses, and overall operating costs, among other factors. Following the 2026 evaluation, adjustments were made to fees in athletics, community programs, special events, and facility rentals. These changes reflect ongoing increases in operating and commodity costs, along with higher staffing costs due to the increase in minimum wage.



Recommended Action

Staff recommends approval.