



## AGENDA ITEM ANALYSIS

Project/Issue Name: 22-R-38 A Resolution of the City Council Authorizing the City Administrator to Execute an Agreement with OpenEdge Payments LLC for Credit Card Processing Services.

Submitted By: Kyle Sutton, Finance Manager  
Meghin Cook, Finance Director

Date: July 26, 2022

### Issue Statement

Authorization for the City of Republic to enter into an agreement with OpenEdge Payments LLC to renew our credit card processing services for 2022-2025.

### Discussion and/or Analysis

In 2018, the City started using OpenEdge Payments LLC for its credit card processor with the new system conversion to Tyler. This previous agreement has since expired in which we are now requesting renewal.

Given the volume of transactions OpenEdge Payments LLC was able to lower rates across the board for all the City's merchant IDs. The new rates were very competitive with other processing options on the market. By renewing our agreement with OpenEdge Payments LLC, the City of Republic will not have any interruption to regular payments and will come with an estimated cost savings of 16%, or approximately \$1,000 per month.

The estimated savings are outlined below:

Transactions and Sales are based on April Actual Numbers

Transactions	Sales Amount	Prev Avg Rate	Prev Fees	New Avg Rate	New Fees	Savings Per Month	Savings Per Year
3601	\$ 268,648	2.37%	\$ 6,361	1.98%	\$ 5,324	\$ 1,037	\$ 12,442

The City will plan on going out to bid for credit card processing services in 2025 near end of the renewal term to ensure the City is getting the best rates available.

### Recommended Action

City Staff recommends City Council approve OpenEdge Payments LLC for 2022-2025