



AGENDA ITEM ANALYSIS

Project/Issue Name: 24-R-19 A Resolution of the City Council Authorizing the City Administrator to Negotiate an Agreement with Olsson, Inc. to Provide Engineering Design Services for Improvements to the Hines Street and ZZ Highway Intersection.

Submitted By: Stefani Fitzpatrick-Duncan, Engineer

Date: April 16, 2024

Issue Statement

A Resolution authorizing the City Administrator to negotiate a contract with Olsson for services for the Hines and ZZ Intersection Improvements.

Discussion and/or Analysis

A formal Request for Qualifications was issued for the design services of intersection improvements at Hines and ZZ. Engineering for the project will be funded from the Streets Capital Projects Fund. Construction costs for this project have been budgeted for 2026. Five (5) engineering firms responded to the RFQ solicitation:

- Olsson
- Bartlett and West
- Great River Engineering
- Wilson and Company
- CJW Transportation Consultants

BUILDS staff scored the firms based upon the criteria outlined in the RFQ. Considerations included project understanding, past performance, qualification of personnel, firm experience, and accessibility of staff. As a result of the soring process, Olsson engineering was selected for the design of the project.

Recommended Action

Staff recommends approval.