

AN ORDINANCE OF THE CITY COUNCIL AMENDING TITLE I, GOVERNMENT CODE, CHAPTER 110, ADMINISTRATION POLICIES, ARTICLE VIII, AUTHORITY TO ENTER INTO CONTRACTS POLICY, SECTION 200, PERSONS AUTHORIZED TO ENTER INTO CONTRACTS ON BEHALF OF THE CITY TO ALIGN PURCHASING AND CONTRACTING AUTHORITY WITH THE CITY'S PURCHASING POLICY

WHEREAS, the City of Republic, Missouri, ("City" or "Republic") is a municipal corporation and Charter City located in Greene County, Missouri, being duly created, organized, and existing under the laws of the State of Missouri; and

WHEREAS, on February 3, 2026, via Ordinance 26-06, the City Council the City's Purchasing Policy and Procedures ("Purchasing Policy"); and

WHEREAS, the City Council has reviewed the City's Purchasing Policy and finds it necessary to amend Section 110.200 of the Republic Municipal Code to ensure consistency with current purchasing thresholds, approvals, and procedures; and

WHEREAS, the City Council desires to confirm the roles of the City Administrator, Chief Financial Officer, Finance Manager, and Department Directors in purchasing approvals and contract execution consistent with the Purchasing Policy; and

WHEREAS, the City Council finds that amending Section 110.200 of the Republic Municipal Code is in the best interests of the City and its citizens;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF REPUBLIC, MISSOURI, AS FOLLOWS:

Section 1. Section 110.200 of the Republic Municipal Code, titled "Persons Authorized to Enter into Contracts on Behalf of the City," is hereby repealed in its entirety and replaced with the following:

110.200 Persons Authorized To Enter Into Contracts On Behalf Of City

- A. Policy Incorporation. The City's duly adopted Purchasing Policy and Procedures, as amended from time to time by the City Council, is hereby incorporated by reference. All purchasing activity and all contract, agreement, or work-order execution by City personnel shall comply with the Purchasing Policy.
- B. Contract Execution Authority. City personnel, as identified by title and authorized in the Purchasing Policy, are hereby authorized to enter into and execute contracts, agreements, and work orders on behalf of the City without prior City Council approval, provided such instruments fall within the approval authority and monetary limits applicable to the Purchasing Tier established in the Purchasing Policy.
- C. Budgeted and Non-Budgeted Purchases. Approval requirements within each Purchasing Tier shall be determined in accordance with the Purchasing Policy, including any differing requirements based on whether the purchase or contract is funded through:
 - a. Appropriations made in the City's adopted annual budget, or

b. Other formal City Council action.

Contracts, agreements, or work orders that are not funded through such appropriations may still be executed; however, they shall be subject to the more stringent approval, notification, and reporting requirements established in the Purchasing Policy.

- D. Limits of Authority; Council Approval. Any contract, agreement, work order, or purchase instrument exceeding the approval authority or monetary limits established in the Purchasing Policy shall require City Council approval unless otherwise expressly provided in the Purchasing Policy or required by law.
- E. Compliance with Law. Nothing in this Section shall modify, waive, or supersede any requirement imposed by state law, including § 432.070, RSMo, governing written contracts, or any Charter provision requiring City Council approval for particular classes of contracts.
- F. Purchasing Agent. The City's Chief Financial Officer shall serve as the Purchasing Agent, shall supervise the City's purchasing functions, and shall ensure that purchasing is executed in accordance with the Purchasing Policy. The Finance Department shall perform Purchasing Department functions.
- G. Conflicts. To the extent of any conflict between this Section and any other ordinance or administrative policy, this Section and the Purchasing Policy shall control on matters of purchasing thresholds, approvals, procurement methods, documentation, and contract execution authority.

Section 2. The repeal and reenactment of Section 110.200 shall not affect any offense or act committed or done, or any penalty or forfeiture incurred, or any contract or right established or occurring prior to the effective date of this Ordinance.

Section 3. If any clause, word, paragraph, section, or other portion of this Ordinance is held unconstitutional, illegal, or invalid, the remaining provisions shall remain in full force and effect.

Section 4. The *Whereas* clauses set forth in the preamble of this Ordinance are hereby incorporated by reference as if fully stated herein. These recitals are adopted as findings of the City Council and constitute the factual and legal basis for this Ordinance, reflecting the Council's intent and purpose in enacting its provisions.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

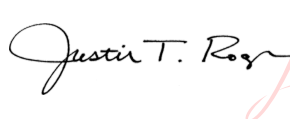
PASSED AND APPROVED at a regular meeting of the City Council of the City of Republic, Missouri, this 3 day of March, 2026.

Eric Franklin, Mayor

Attest:

Laura Burbridge, City Clerk

Approved as to Form:

 Digitally signed by Justin
Rogers
Date: 2026.02.26 09:45:06
-06'00'

Justin T. Rogers, City Attorney

Final Passage and Vote: