



AGENDA ITEM ANALYSIS

Project/Issue Name: 23-R-67 A Resolution of the City Council Appointing New Authorized Signers for the Municipal Court Account with Arvest Bank.

Submitted By: Robert J. Ford

Date: December 12, 2023

Issue Statement

To appoint check signers for the City of Republic Municipal Court Bank Account with Arvest Bank.

Discussion and/or Analysis

Municipal Court Bank Account

The City of Republic needs two approved check signers for the Municipal Court Bank Account with Arvest Bank. Current approved signers are:

Benjamin McBride	Judge
Penny Mayes	Municipal Court Clerk

From a process perspective, currently Judge McBride is the primary signer and Penny Mayes is the back-up signer. However, Penny Mayes will be retiring effective December 15, 2023. Therefore, effective December 12, 2023, Penny Mayes will be removed as a signer on the Municipal Court Bank Account with Arvest Bank and the following individuals will be appointed as signers to the Municipal Court Bank Account with Arvest Bank:

Benjamin McBride	Judge
Kymerly Winkler	Municipal Court Clerk

The process will not change in that Judge McBride will remain the primary signer and Kymerly Winkler will become the back-up signer.

Recommended Action

Staff requests approval of the recommended check signers for the City of Republic Municipal Court Bank Account with Arvest Bank.