



Serving Barry, Christian, Dade, Dallas, Greene, Lawrence, Polk, Stone, Taney, & Webster Counties

Request for Proposals Industrial Market Study for the City of Republic, MO

The Southwest Missouri Council of Governments (SMCOG) is soliciting proposals from firms and/or individuals interested in offering sub-contractual services to produce an industrial market study for the City of Republic, MO, according to the Attachment 1 – Scope of Work. The study will be used to inform the SMCOG’s potential project to update the City’s comprehensive plan.

Respondents should include a timeline of all project objectives identified in Attachment 1 – Scope of Work; all work must be completed by October 16, 2020. Please also indicate the length of time for which the proposal is valid.

Interested firms/individuals that meet the requirements and desire to provide services shall email a proposal packet, to include all requested information as identified below, by Monday, June 29, 2020 at 5 pm to BrandonJenson@MissouriState.edu. It is entirely the respondent's responsibility to examine this RFP, and to submit a proposal in a complete and timely manner.

The firm or individual is expected to possess adequate organization, facilities, and personnel to ensure that services are provided to SMCOG in a prompt and efficient manner. The firm or individual must be available to SMCOG staff as needed, including email communication, conference calls, and special presentations conducted in-person or by conference calls as directed by SMCOG.

All proposals should provide the following information:

- Firm/individual name, office location, mailing address, telephone number, fax number and e-mail address;
- Firm’s Federal Employer ID Number or individual’s Social Security Number;
- Description and the history of the firm/individual;
- Description of individual personnel qualifications relevant to this project;
- Recent experience from the last ten (10) years demonstrating current capacity, familiarity, and expertise in best practices concerning work of a related nature. Experience that is similar in type to the Attachment 1 will be most useful;
- Three (3) references for which the firm/individual has performed services within the past two (2) years that are similar in nature to the Attachment 1;
- Timeline of work completion by project objective as listed in Attachment 1, with all work completed no later than October 16, 2020; and
- Proposed Fee Schedule as a lump sum cost.



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The respondent shall pay for all materials, labor, tools and equipment, transportation, insurance, and all other services and facilities necessary to execute, complete, and deliver work; proposal estimates must be lump sum, and inclusive of all costs incurred by respondents.

SMCOG is an Equal Opportunity Employer and reserves the right to reject any and all proposals received. This project is dependent upon successful negotiation of a contract with the City; contract documents will include a contingency clause as such. If you have any questions, please contact Brandon Jenson, (417) 836-6973.

Sincerely,

Brandon Jenson, AICP Candidate
Planner, Southwest Missouri Council of Governments



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Attachment 1 Scope of Work

The purpose of this study is to examine the City of Republic's existing industrial market. The results of a Housing Needs Analysis and access to Residential and Commercial Land Use Inventory Surveys will be made available to inform this study. Focus will be on the projected service and employment area of the City of Republic, as well as the surrounding areas. Project objectives include the following:

- Identify existing commercial and industrial operators by segment;
- Identify current and future market demands for industrial and manufacturing growth by segment, with the latter based on a utilization of new home absorption;
- Identify what advantages and vulnerabilities the City of Republic faces; and
- Develop a comprehensive market-based strategy from the conclusions drawn in the Industry Market Study that includes a plan for implementation.

Final deliverables include all collected data, presentation materials to convey the findings of the study, as well as a written report that addresses all project objectives as identified above.