



AGENDA ITEM ANALYSIS

Project/Issue Name: 21-64 An Ordinance of the City Council of the City of Republic, Missouri, Amending Title I, Government Code, Chapter 110, Administrative Policies, Article VIII, Authority to Enter into Contracts Policy and Chapter 120, City Officers and Employees, Article IV, Miscellaneous Provisions.

Submitted By: Karen Haynes, BUILDS Assistant Administrator
Laura Burbridge, City Clerk

Date: October 5, 2021

Issue Statement

Consideration to approve amendments to Section 110.200, Persons Authorized to Enter into Contracts on Behalf of City and 120.140, Acceptance of Easements Dedicated to Public Use.

Discussion and/or Analysis

The City of Republic is requesting Amendments to Section 110.200 to adhere to the Purchasing Policy adopted by Council on April 6, 2021 and amend Section 120.140 changing the Director of Public Works to the BUILDS Administrator or their designee and granting authority to accept deficient right-of-way for projects not requiring platting.

110.200 Persons Authorized To Enter Into Contracts On Behalf Of City

The City Administrator and Finance Director are hereby authorized to enter into contracts on behalf of the City without prior City Council approval in an amount not to exceed ~~twenty-five~~fifty thousand dollars (\$~~25~~50,000.00) in value, provided that the City Administrator and Finance Director jointly approve entry into such contracts and that the City Council has appropriated funds for such contracts in the budget or by City Council action.

120.140 Acceptance Of Easements And Right-of-Way Dedicated To Public Use

- A. The ~~Director of Public Works~~ BUILDS Administrator or their designee may accept easements and deficient right-of-way on behalf of the City when all of the conditions in Subsections (1) through (3) exist and at least one (1) of the conditions in Subsection (4) exists.
1. The easement or deficient right-of-way dedication is offered at no cost to the City or can be obtained at a cost that does not exceed the authorizations for purchases established in the City purchasing manual for a department head or the City Administrator;



2. The easement or deficient right-of-way dedication is adjacent to, or an extension of an existing easement or right-of-way or other public infrastructure improvement owned by or dedicated to the City;
3. The easement or deficient right-of-way dedication is necessary for the proposed or planned construction or maintenance of a public improvement or storm water drainage area;
4. The easement or right-of-way is necessary or expedient:
 - a) To follow a maintenance directive of the City Council;
 - b) To improve water, sanitary sewer, ~~and~~ storm water drainage, or right-of-way; or
 - c) To obtain additional right-of-way up to the amount prescribed in the City's Adopted Major Thoroughfare Plan, Transportation Master Plan, or City Code. ~~subdivision regulations of the Land Development Code.~~
5. In addition, the ~~Public Works Director~~ BUILDS Administrator or their designee may accept easements or deficient right-of-way as part of a project for which obtaining easements and/or right-of-way was a known element of the project and proceeding with the project has been approved by City Council. This authorization is subject to meeting the requirements of the City purchasing manual for expenditures if not otherwise authorized by City Council.

Recommended Action

Staff recommends approval.