



AGENDA ITEM ANALYSIS

Project/Issue Name: 23-R-34 A Resolution of the City Council Authorizing Execution of an Agreement with AARC Consultants, LLC for Professional Services to Assess the City's Emergency Preparedness and Assist with Implementation of a Comprehensive Emergency Operations Plan.

Submitted By: Duane Compton/Lynn Hollandworth

Date: June 6, 2023

Issue Statement

Authorization for the City Administrator to enter into an Agreement with AARC Consultants, LLC To develop an Emergency Preparedness Assessment, an Emergency Operations Plan (EOP) Update, and Training the City's staff to the Plan.

Discussion and/or Analysis

The AARC Team will provide the array of services that meet the City's needs for enhancing the existing base EOP with the most current and innovative practices. Task 1, Overall assessment of City's preparedness for emergencies will cost \$30,250. Task 2, Evaluation and Update of City's current EOP will cost \$49,500 and Task 3, Training Program will cost \$24,050; bringing the total to \$103,800.

Recommended Action

It is recommended that the City Administrator enter into this Agreement with AARC Consultants, LLC in order to update and enhance the City's current Emergency Operations Plan (EOP).