



## **AGENDA ITEM ANALYSIS**

Project/Issue Name: 25-R-03 A Resolution of the City Council Authorizing Execution of a Services Agreement with Aegis Digitalis for Ongoing Maintenance and Support of the Automated Programming Interface from Police Department Data Management Software to Prosecuting Attorney Management Software.

Submitted By: Megan McCullough, City Attorney

Date: January 07, 2025

### **Issue Statement**

To execute a Services Agreement with Aegis Digitalis for ongoing maintenance and support of the newly developed Application Programming Interface (API) that allows for the digital transfer of citations from the Police Department to the Prosecuting Attorney's Office for filing with the Court.

### **Discussion and/or Analysis**

In July 2023, the City Council authorized an intergovernmental agreement with the City of Springfield to share information that would assist with the City's software development initiative to automate the process of data transfer from the Republic Police Department (RPD) to the City's Prosecuting Attorney for review and filing with the court. Prior to development of this software, the Prosecutor's office retrieved paper copies of all RPD citations and then manually input the data from every citation into the online filing system utilized by courts in Missouri. In 2023 alone, the City Prosecutor manually input the data from over 4,300 citations into the filing system for prosecution in the Municipal Court. The process was inefficient and overly time-consuming, placing a significant burden on the Legal Department's two full-time employees, and conflicting with the City's core values of urgency, boldness, and leadership.

In order to automate the process of data transfer from RPD's data management system (Niche) to the Prosecutor's filing software (PAMS), the City had to develop its own software code to enable communication from Niche to PAMS. After receiving the code information from Springfield, the City engaged the services of Aegis Digitalis, a professional software development company, which has now completed the development phase. The City was able to significantly reduce the cost of the development phase by obtaining the information from Springfield under the IGA, such cost totaling approximately \$8,000.

Though development is complete, ongoing maintenance and support of the program is vital to ensure its continued functionality and value to the City. The Legal Department has been highly satisfied with the program and with the customer service Aegis Digitalis has demonstrated to date. The City now seeks approval from the Council to enter into an agreement with Aegis Digitalis for the provision of



ongoing maintenance and support of the software. Under the City's purchasing policy, services designed for use with an existing data processing system may be authorized without formal competitive bidding if compatibility of the services is necessary for the system's ongoing operation and maintenance. Aegis Digitalis, as the developer of the program, meets this exception because the services Aegis will provide under the proposed agreement with the City are inherently compatible with the system Aegis built.

The City seeks Council authorization to enter into a one-year services agreement with Aegis Digitalis at a total cost not to exceed \$75,000 ("NTE"), with the option to renew at a cost not to exceed \$20,000 per each renewal year.

**Recommended Action**

Staff recommends approval.