



## **AGENDA ITEM ANALYSIS**

Project/Issue Name: 22-R-47 A Resolution of the City Council Approving a List of Qualified Professional Furnishing Providers for As Needed Use through December 31, 2024.

Submitted By: Karen Haynes, Assistant BUILDS Administrator

Date: August 23, 2022

### **Issue Statement**

A Resolution to approve a list of Qualified Professional Furnishing Services, as needed, for a period ending December 31, 2024.

### **Discussion and/or Analysis**

The City issued a Request for Qualifications (RFQ) for professional furnishing services in July 2022. A total of two (2) firms submitted qualifications for review; the submittals were reviewed for compliance with the requirements of the RFQ and two (2) were determined to meet these requirements.

The City is requesting the following firms placement on an approved vendor list for professional furnishing services, on an as needed basis, for a period ending December 31, 2024.

The two (2) firms are Grooms Office Environments and Buxton Kubik Dodd Design Collective.

Staff will review both firms for each project and score each on the specific needs of the project; the highest scoring firm will be selected for each project.

### **Recommended Action**

Staff recommends approval.