



AGENDA ITEM ANALYSIS

Project/Issue Name: 25-R-20 A Resolution of the City Council Authorizing Execution of a Memorandum of Understanding with the Republic R-III School District for the City's Use of a District Bus to Accommodate Parks and Recreation Summer Events and Programs.

Submitted By: Karsen Vaughan, Recreation Superintendent

Date: May 20, 2025

Issue Statement

A resolution authorizing the execution of a memorandum of understanding with the Republic School District for the rental of a district bus.

Discussion and/or Analysis

In 2023, the Republic School District agreed to provide Republic Parks & Recreation use of a district bus through a rental program during the summer months. The bus is used for field trip transportation for our Summer Adventure Camps and volunteer transportation for the Republic Tiger Tri event in July. An agreement was approved by City Council on June 6, 2023, and again on May 7, 2024, for specific dates in those calendar years.

The 2025 agreement contains language allowing the agreement to remain in effect for an initial term of three (3) calendar years, and the dates of use to be agreed upon by both parties during each calendar year. Following the initial three-year term, the agreement may be renewed for successive three-year terms upon the execution of a written addendum that has been agreed upon by both parties. Each addendum will confirm the City's continued use of the bus under the terms of the initial agreement and may incorporate any modifications or additional terms agreed upon by the parties.

In exchange for use of a bus, the Parks & Recreation Department will pay the district a flat fee of \$50.00/day when in use, plus fuel to be calculated at \$.50/mile. Routine maintenance is included in the daily flat fee. Any costs of non-routine maintenance/repair because of Parks & Recreation use would be in addition to the above rates. The final amount for daily use and fuel will be billed after the last date of use. This amount shall not exceed \$2,500.00. All usage fees are included in the 2025 budget.

Recommended Action

Staff recommends approval.