



## AGENDA ITEM ANALYSIS

Project/Issue Name: Utility Billing Adjustment  
Submitted By: Meghin Cook  
Date: 05/17/2022

### Issue Statement

To issue a onetime adjustment to a utility billing customer.

### Discussion and/or Analysis

Per city ordinance we are allowed to do a onetime adjustment to a utility account as this has been deemed appropriate with review of multiple members and approval by the City Administrator.

Date	Customer	Overread/Leak	Leak In	Water Gallons Adjusted	Water Amount Adjusted	Sewer Gallons Adjusted	Sewer Amount Adjusted
5/11/22	Shawn M Brandani	Leak	Main Line - April Billing	94,360	327.41	94,360	1,022.54

### Recommended Action

Staff recommends the adjustment.