



## AGENDA ITEM ANALYSIS

Project/Issue Name: 22-52 An Ordinance of the City Council Amending Title I, Government Code, Chapter 150, Fraud Prevention and Detection Policy, Section 150.010, Adoption of Policy, Adopting a Revised Policy Entitled City of Republic's Fraud Prevention and Detection Policy.

Submitted By: Meghin Cook, Finance Director

Date: 09/06/2022

### Issue Statement

The City of Republic's "Fraud Policy" has been updated as a better summarized version that provides precise and clear instructions. These changes allow for an investigation to occur with all parties needed to complete the investigation without the need to assign a "Fraud Investigator" as the current policy requires. This policy provides a process should an investigation occur, outlines staff responsibilities that encourage ethical activity, and provides a framework to catch and limit fraud. The changes to the document will be listed below. Not detailed below are minor spelling and formatting changes.

### Discussion and/or Analysis

The following sections listed below were updated or removed with the intent to be more consistent and precise and eliminate the unnecessary wording and sections in order to provide a specific set of guidelines and simplify the overall process of investigation and allowing for delegation of multiple departments as needed.

#### IV. DEFINITIONS

- Fraud Investigator (removed) – to be streamline and allow multiple departments to be brought into the investigation process as needed instead of assigning an investigator each time.

#### VI. RESPONSIBILITIES

- Mayor and City Council Responsibilities
- Management Responsibilities
- Employee Responsibilities
- Fraud Investigator Responsibilities

#### VII. AUTHORITY AND INVESTIGATION

City of Republic - Business Ethics (removed)

**Intent:** The Business Ethics section didn't seem to belong with the Fraud policy and would be better suited in the Anti-Bribery and Corruption Policy.



FRAUD RECOGNITION AND UNDERSTANDING FORM (updated)

**Intent:** Removed the Business Ethics section from the Fraud Policy and also removed the paragraph acknowledging the employee has read and understands the City of Republic Business Ethics policy due to no longer be included.

Refer to the redlined version to see more details outlined in regard to changes.

**Recommended Action**

Staff recommends approval.