



**Call to Order/ Roll Call.**

The meeting was called to order at 5:00 p.m.

**Council Members Present:**

Mayor David F. Bristol  
Mayor Pro-Tem Craig Andres  
Deputy Mayor Pro-Tem Marcus E. Ray *arrived at 5:25 p.m.*  
Councilmember Amy Bartley  
Councilmember Chris Kern  
Councilmember Jeff Hodges

**Council Members Absent:**

Councilmember Charles Cotten

**Staff Members Present:**

Mario Canizares, Town Manager  
Michelle Lewis Sirianni, Town Secretary  
Terry Welch, Town Attorney  
Bob Scott, Deputy Town Manager  
Robyn Battle, Executive Director  
Chuck Ewings, Assistant Town Manager  
Hulon Webb, Engineering Director  
Dan Baker, Parks and Recreation Director  
David Hoover, Development Services Director  
David Soto, Planning Manager  
Mary Branch, Health & Code Compliance Manager

**Items for Individual Consideration**

- 1. Discuss the Community Engagement Committee (CEC) recommendations regarding the Downtown Master Plan. (RB)**

Ms. Battle introduced Christine Strobush, Chair of CEC and Chris Wardlaw, committee member.

Ms. Strobush noted the members of the CEC Subcommittee that met to discuss and bring recommendations back to the Town Council regarding the Downtown Master Plan. The subcommittee included CEC members Chris Wardlaw, Gretchen Darby, Kari Willis, Trovette Tottress, and Kristin Meier. She thanked the Town Council for allowing the committee to continue to serve and bring ideas and recommendations forward to stay engaged with the community.

Mr. Wardlaw presented the subcommittee's recommendation(s) which included creating a Brand Book, initial landscaping ideas/concepts, Downtown lighting, speakers, signage, and a parking strategy.

The Town Council discussed the recommendation(s) presented and advised the CEC Subcommittee and Town staff to take these recommendations to the Downtown Business Alliance for feedback, as well as to explore current costs associated with the proposed recommendation(s).

**2. Discuss the Town's Landscape Ordinance. (CE)**

Mr. Ewings reviewed the Town's current maintenance and general landscape requirements as they are addressed in three areas of the Code of Ordinances along with a proposed amendment for the Town Council to discuss and provide feedback.

The Town Council discussed the proposed amendment and the expectations they would like within the general maintenance requirements. They agreed to move forward with the proposed amendment.

Mr. Ewings highlighted other common concerns that have been raised by the Town Council within the general landscape requirements for discussion and feedback.

The Town Council discussed parking islands, option of placing DNT Design Guidelines within the Landscape Ordinance, drive-through's, turf, and right-of-way maintenance.

**Adjourn.**

The meeting was adjourned at 6:01 p.m.

These minutes were approved on the 27<sup>th</sup> day of June 2023.

**APPROVED:**

\_\_\_\_\_  
**David F. Bristol, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Michelle Lewis Sirianni, Town Secretary**