

**To: Mayor and Town Council**

**From: David Soto, Planning Manager**

**Through: Mario Canizares, Town Manager**  
**Chuck Ewings, Assistant Town Manager**  
**David Hoover, Director of Development Services**

**Re: Notice of Appeal**

**Town Council Meeting – June 27, 2023**

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**Agenda Item:**

Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Preliminary Site Plans and Site Plans including Ladera Phase 2, Richland Parkway Retail Development, Frontier Retail, Toyota Expansion, PISD High School, and One Community Church.

**Description of Agenda Item:**

The Planning & Zoning Commission acted on the listed Site Plans at their June 06, 2023, meeting. Per the Zoning Ordinance, the Town Council has the ability to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department for any Site Plans and Preliminary Site Plans acted on by the Planning & Zoning Commission.

**Attachments:**

1. DEVAPP-23-0006 Site Plan Ladera (Phase 2)
2. DEVAPP-23-0059 Site Plan Richland Parkway Retail
3. D22-0098 Preliminary Site Plan Frontier Retail Center
4. DEVAPP-23-0065 Site Plan PISD High School #4
5. DEVAPP-23-0068 Revised Site Plan Toyota Expansion
6. DEVAPP-23-0077 Preliminary Site Plan One Community Church

**Planning & Zoning Recommendations:**

At their June 06, 2023, meeting, the Planning & Zoning Commission approved the following items:

1. DEVAPP-23-0006 Site Plan Ladera (Phase 2) (Approved 5-0)
2. DEVAPP-23-0059 Site Plan Richland Parkway Retail (Approved 5-0)
3. D22-0098 Preliminary Site Plan Frontier Retail Center (Approved 5-0)
4. DEVAPP-23-0065 Site Plan PISD High School #4 (Approved 4-1)
5. DEVAPP-23-0068 Revised Site Plan Toyota Expansion (Approved 5-0)
6. DEVAPP-23-0077 Preliminary Site Plan One Community Church (Approved 5-0)

**Town Staff Recommendation:**

Town staff recommends the Town Council take no action on this item.