



## FIRE DEPARTMENT

**To: Mayor and Town Council**

**From: Stuart Blasingame, Fire Chief**

**Through: Mario Canizares, Town Manager**

**Re: Vector Solutions Training Management and Scheduling Agreement**

**Town Council Meeting – August 22, 2023**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon authorizing the Town Manager to execute an Agreement between Vector Solutions and the Town of Prosper for online training management and scheduling applications.

**Description of Agenda Item:**

Vector Solutions, formerly Target Solutions, is the incumbent vendor providing online training and record management services for the fire department. The previous selection of Vector Solutions was based on their level of service and their strong track record. Our current agreement will expire on September 30, 2023. Prosper Fire Rescue needs to renew our service agreement with Vector Solutions. This agreement will add the personnel scheduling component to manage our work schedules, staffing, and payroll reports as well as to consolidate services. The department will not be renewing the agreement with our current scheduling component vendor, Aladtec.

**Budget Impact:**

Year one is quoted at \$18,533.00 to include annual and one-time costs and is based off our current number of personnel. Years 2 and 3 is quoted at \$17,650.68 to include our current personnel numbers. If additional personnel are approved, the rates would be adjusted to the prices quoted per the agreement. This agreement will be funded from account 100-5480-30-01.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. Vector Solutions Service Agreement

**Town Staff Recommendation:**

Town Staff recommends the Town Council approve authorizing the Town Manager to execute an Agreement between Vector Solutions and the Town of Prosper for online training management and scheduling applications.

**Proposed Motion:**

I move to approve authorizing the Town Manager to execute an Agreement between Vector Solutions and the Town of Prosper for online training management and scheduling applications.