



HEALTH AND CODE COMPLIANCE

To: Mayor and Town Council

From: Robyn Battle, Executive Director

Through: Mario Canizares, Town Manager

Re: Interlocal Agreement for Animal Shelter Services

Town Council Meeting – January 13, 2026

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon authorizing the Town Manager to execute an Interlocal Agreement between Collin County and the Town of Prosper for Animal Shelter Services for an initial term of five (5) years, with annual renewal terms of one (1) year, and an initial fee of \$116,702 for FY 2025-2026.

Description of Agenda Item:

Collin County, the Town of Prosper, and several other municipalities (collectively referred to as "Parties") identified a need for an animal shelter in Collin County for their mutual benefit. In 2006, the Parties entered into an Interlocal Agreement (ILA) for the Facility Construction and Use of an Animal Shelter in Collin County. The shelter was constructed, and the Parties pay an annual fee to Collin County for the maintenance, operations, and use of the shelter. The Animal Shelter Services provided by the County include, but are not limited to, receiving stray animals, caring for impounded animals, and coordinating adoptions and returns, when possible. The current ILA with Collin County expires in 2028.

Following discussions with the participating entities over the past year, Collin County has proposed a revised ILA that includes additional entities and has an updated pricing structure that is intended to stabilize the fluctuation in fees and provide more cost predictability for the participating entities.

The proposed ILA is for an initial term of five (5) years, with annual one-year renewals. The base operations fee beginning on October 1, 2025, which will be split among the participating entities based on population, is \$1,823,976 with an annual increase of 3.5% per year. Participating entities will also pay a Maintenance and Capital Contribution, also based on population, as follows:

- FY 2025-2026: \$140,000
- FY 2026-2027: \$190,000
- FY 2027-2028: \$240,000
- FY 2028-2029: \$290,000
- FY 2029-2030: \$340,000

The Collin County Commissioners Court has approved the revised ILA and is encouraging all participating entities to adopt the new ILA. The attached Billing Worksheet provides a detailed

account of the fees charged to the participating entities. If the Town of Prosper decides not to adopt the revised ILA and continue Animal Shelter services under the current ILA, then Collin County will not renew the ILA when it expires in 2028. The Town and Collin County will continue under the current separate ILA for Animal Control Services.

Local governments are authorized by the Interagency Cooperation Act, V.T.C.A. Government Code, Title 7, Chapter 771, to agree or contract with another agency for the provision of necessary and authorized services and resources. The Town of Prosper and several other municipalities contract with Collin County for these services.

Budget Impact:

The fee for Animal Shelter Services for FY 2025-2026 is \$116,702, which is an increase of 4.9% from last fiscal year. The fees will be funded by Code Compliance Contracted Services (14041010-56000).

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached ILA as to form and legality.

Attached Documents:

1. Collin County Animal Shelter Interlocal Agreement
2. FY 2025-2026 Animal Shelter Billing Worksheet

Town Staff Recommendation:

Town Staff recommends authorizing the Town Manager to execute an Interlocal Agreement between Collin County and the Town of Prosper for Animal Sheltering Services for an initial term of five (5) years, with annual renewal terms of one (1) year, and an initial fee of \$116,702 for FY 2025-2026.

Proposed Motion:

I move to authorize the Town Manager to execute an Interlocal Agreement between Collin County and the Town of Prosper for Animal Sheltering Services for an initial term of five (5) years, with annual renewal terms of one (1) year, and an initial fee of \$116,702 for FY 2025-2026.