



PUBLIC WORKS

To: Mayor and Town Council

From: Carrie Jones, Director of Public Works

Through: Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager

Re: Professional Services Agreement – Public Works/Parks Service Center

Town Council Meeting – January 13, 2026

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between Geotex Engineering, LLC, and the Town of Prosper, Texas, related to professional construction materials testing and observation services for the Public Works & Parks Service Center project in the amount of \$253,228.

Description of Agenda Item:

On December 6, 2025, Town Council approved the construction of the Public Works & Parks Service Center through Bryne Construction. In conformance with standard practice for governmental entities, the Town of Prosper is contracting with an independent firm for professional construction materials testing and observation services.

Constructional materials testing and observation services are typically 1% to 5% of a project's construction cost depending on its scope. The proposal from Geotex Engineering, LLC, for construction materials testing and observation services is 1.10% of the project's construction cost. The proposed services will be delivered on an as-needed basis and invoiced based on the actual quantity of work performed during construction. After establishing a fee schedule, the scope of services has been estimated based on standard practices and requirements for materials testing frequencies within the construction industry.

At the October 24, 2023, Town Council meeting, the Town Council approved a list of qualified firms, which included services for Geotechnical Engineering and Material Testing. Geotex Engineering, LLC (previously known as D&S Engineering Labs, Inc.) is included on the approved list.

Budget Impact:

The estimated cost for professional construction materials testing and observation services is \$253,228. Funding to be provided from the construction budget for the Public Works & Parks Service Center.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Geotex Proposal
2. Professional Services Agreement

Town Staff Recommendation:

Town Staff recommend the Town Council authorize the Town Manager to execute a Professional Services Agreement between Geotex Engineering, LLC, and the Town of Prosper, Texas, related to professional construction materials testing and observation services for the Public Works & Parks Service Center in the amount of \$253,228.

Proposed Motion:

I move to authorize the Town Manager to execute a Professional Services Agreement between Geotex Engineering, LLC, and the Town of Prosper, Texas, related to professional construction materials testing and observation services for the Public Works & Parks Service Center in the amount of \$253,228.