



## PUBLIC WORKS

**To:** Mayor and Town Council

**From:** Carrie Jones, Director of Public Works

**Through:** Mario Canizares, Town Manager  
Chuck Ewings, Assistant Town Manager

**Re:** Purchase of Water Meters

**Town Council Meeting – September 23, 2025**

**Strategic Visioning Priority: 4. Provide Excellent Municipal Services**

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**Agenda Item:**

Consider and act upon approving the purchase of water meters from Core & Main in the amount of \$927,550; and authorize the Town Manager to execute documents for the same.

**Description of Agenda Item:**

As part of the FY2025 budget process, Public Works began an annual water meter replacement program. The water system currently has approximately 14,000 water meters with approximately 25% of the meters being over 10 years old. Staff began the replacement program in the Spring of 2025. To date, 2,215 meters have been replaced; however, there are still 2,385 meters (1,735 1" meters and 650 5/8" meters) that are over 10 years old.

In addition to the meter replacement program, this purchase will also account for replacements of meters for routine work orders and new meter sets for residential and commercial buildings. The Town continues to exclusively maintain Neptune water meters to ensure pairing and interaction of the MTU to the meter and the transmission of the reading from the meter to the utility billing system.

This purchase falls within the definition of a procurement that is available from only one source (Chapter 252 of the Local Government Code) and is exempt from competitive bidding requirements. Core & Main is the sole source provider of Neptune water meters.

**Budget Impact:**

The total amount will be charged to 70050520-52400 (Meter Purchases).

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. Core & Main Quote
2. Sole Source Letter

**Town Staff Recommendation:**

Town Staff recommend that the Town Council approve the purchase of water meters from Core & Main in the amount of \$927,550; and authorize the Town Manager to execute documents for the same.

**Proposed Motion:**

I move to approve the purchase of water meters from Core & Main in the amount of \$927,550; and authorize the Town Manager to execute documents for the same.