



PUBLIC WORKS

To: Mayor and Town Council

From: Carrie Jones, Director of Public Works

**Through: Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager**

Re: Annual Spend for Vehicle and Equipment Replacement Purchases

Town Council Meeting – December 9, 2025

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approving the purchase of replacement vehicles, upfitting and equipment for FY26 utilizing cooperative purchasing agreements and approved purchasing methods in an amount not to exceed \$1,146,484.

Description of Agenda Item:

In the FY2026 annual budget, the Town Council approved VEF replacements for vehicles and equipment in Public Works, Parks and Recreation, Police and Prosper Fire Rescue. These vehicles are being replaced with like-for-like vehicles to match the needs of each department. To conform with State purchasing law and best practices we are requesting approval to place purchase orders for the Town for VEF replacement vehicles, upfitting and equipment.

Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a cooperative purchasing program with another local government or a local cooperative organization. Requested agreements are in compliance with the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and town purchasing policies.

Each purchase will meet all aspects of state purchasing laws as well as town purchasing policies. At this time approval for purchasing from the following cooperatives and vendors in the amounts listed and approved in the FY26 budget for VEF replacement vehicles, upfitting and equipment is requested.

Cooperative Purchasing Contracts: Buyboard, HGAC HT06-20 and TIPS 210907, 240901.

Vendors: Silsbee Fleet (Silsbee Ford, Silsbee Toyota, Lake Country Chevrolet, Donalson CDJR, LLC) and Dana Safety Supply.

Budget Impact:

Purchases will be made with approved funds budgeted in FY26.

| Department | Vehicle Type | Budgeted Amount | Quoted Amount |
|-------------------------|-----------------------|-----------------|---------------|
| Fire Operations | Battalion Chief Tahoe | \$121,901 | \$76,026.25 |
| Parks Operations | F250 Crew Cab | \$50,000 | \$55,791.94 |
| Public Works/Water | F150 Crew Cab | \$51,844 | \$50,003.07 |
| Public Works/ Water | F150 Crew Cab | \$51,844 | \$50,003.07 |
| Public Works/Wastewater | F450 Service Body | \$93,991 | \$92,891.00 |
| Public Works/Wastewater | Vac Truck | \$540,882 | \$567,993.00 |
| Police Operations | Pursuit Vehicle | \$118,000 | \$92,246.14 |
| Police Operations | Pursuit Vehicle | \$118,000 | \$92,246.14 |
| Police Operations | Administrative Tahoe | \$118,000 | \$69,283.00 |
| Totals | | 1,264,462.00 | 1,146,483.61 |

The two vehicles that are over their budgeted amount in the VERF will be supplemented by individual line items in the respective operating budgets or from savings from other equipment being replaced within the VERF. The overages are due to making the vehicle serviceable for current operations. Police and fire vehicles that are quoted significantly less than the budgeted amount will have additional equipment installed utilizing remaining funds.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Cooperative Purchasing Contract Summary – TIPS
2. Cooperative Purchasing Contract Summary - HGAC
3. Quote – Fire Rescue
4. Quote – Parks Operations
5. Quote – Public Works
6. Quote – Public Works
7. Quote – Public Works
8. Quote – Police Operations
9. Quote – Police Operations

Town Staff Recommendation:

Town Staff recommend the Town Council approve of the purchase of replacement vehicles, upfitting and equipment for FY26 utilizing cooperative purchasing agreements and approved purchasing methods in an amount not to exceed \$1,146,484.

Proposed Motion:

I move to approve the purchase of replacement vehicles, upfitting and equipment for FY26 utilizing cooperative purchasing agreements and approved purchasing methods in an amount not to exceed \$1,146,484.