



## PARKS AND RECREATION

**To: Mayor and Town Council**

**From: Dan Baker, Director of Parks and Recreation**

**Through: Robyn Battle, Executive Director,  
Mario Canizares, Town Manager**

**Re: Annual Maintenance Contract – Weatherproofing Services**

**Town Council Meeting – July 25, 2023**

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**Agenda Item:**

Consider and act upon approval of annual maintenance purchase orders with Weatherproofing Services for the town for FY 2022-2023 and authorizing the Town Manager to execute documents for the same.

**Description of Agenda Item:**

Staff is asking for the approval of an annual purchase amount for Weatherproofing Services to allow for necessary maintenance and repair of town facilities. This company specializes in roofing and waterproofing facilities and assets related to leaks at roofs, walls, windows, and below grade assets.

Local governments are authorized by the Interlocal Cooperation Act, V.T.C.A. Government Code, Chapter 791, to enter into joint contracts and agreements for the performance of governmental functions and services, including administrative functions normally associated with the operation of government (such as purchasing necessary materials and equipment).

The Town of Prosper entered into interlocal participation agreements with the Texas Local Government Purchasing Cooperative. Participation in the cooperative purchasing programs allow our local government to purchase goods and services through the cooperative programs, while satisfying all competitive bidding requirements. The Town will utilize TIPS Contract #23010402 for Weatherproofing Services.

**Budget Impact:**

The estimated amount for purchase orders for Weatherproofing Services for FY 2022-2023 is \$75,000 and will be funded with FY 2022-2023 Operating Funds.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

**Attached Documents:**

1. TIPS Weatherproofing Services Annual Contract

**Town Staff Recommendation:**

Town Staff recommends approval of annual maintenance purchase order with Weatherproofing Services for the town for FY 2022-2023 and authorizing the Town Manager to execute documents for the same.

**Proposed Motion:**

I move to approve the annual maintenance purchase orders with Weatherproofing Services for the town for FY 2022-2023 and authorizing the Town Manager to execute documents for the same.