



Public Works

To: Mayor and Town Council

From: Frank E. Jaromin, P.E., Director of Public Works

Through: Chuck Ewings, Assistant Town Manager
Mario Canizares, Town Manager

Re: Parks and Public Works Facility Assessment

Town Council Meeting – July 25, 2023

Agenda Item:

Receive an update regarding the Public Works and Parks Facility Assessment.

Description of Agenda Item:

Freese and Nichols, Inc, created a Facility Master Plan and fueling station to consolidate the Public Works and Park and Recreation Departments to a single site, east of Cook Lane. Parks and Public Works staff projected the potential growth of the departments at buildout, including number of staff and their roles, space needs, and operational storage such as number and types of vehicles, storage needs, etc. The master plan's project site will be an expansion of the current Public Works Facility.

Budget Impact:

The total budgeted amount was \$104,800.

Attached Documents:

1. Facility Master Plan Report

Town Staff Recommendation:

Discuss and provide feedback/comments to staff.