



PARKS AND RECREATION DEPARTMENT

To: Mayor and Town Council

From: Dan Baker, Director of Parks and Recreation

Through: Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager

Re: PSA for Raymond Park Pond Dam Renovations

Town Council Meeting – November 25, 2025

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approving a Professional Services Agreement between Walter P. Moore and the Town of Prosper, Texas, for the preparation of plans and construction documents for renovations to the pond dam at Raymond Community Park in the amount of \$101,000.

Description of Agenda Item:

This project involves design and construction of improvements to the Raymond Park Pond Dam. The project has a Professional Services Fee that by normal industry standards is very high as a percent of construction cost. This is due to the relatively small cost of construction, while still requiring unique engineering design expertise and potentially impacting environmentally sensitive areas.

The proposed repairs are expected to impact Waters of the U.S. and will involve reviews and coordination with the Texas Historical Commission and Texas Parks and Wildlife. The environmental consulting and coordination required can vary considerably from project to project depending on the scope of work. The full scope of environmental impacts will not be known until the initial assessments are complete. The fees associated with this work are presented as a Special Services budget that will be paid on a *Not to Exceed Time & Materials* basis. Should preliminary assessments indicate little to no further environmental coordination is required, only the cost of the services performed will be invoiced and any savings will be returned to the owner at the end of the project. Invoices from the subconsultants will be passed on without markup.

Previously approved improvements related to the proposed well are being installed and the well permit will be considered again by the North Texas Groundwater Control District at its next board meeting on December 9, 2025. Plans for the well are proceeding and we will bring the appropriate change order to a future council meeting.

Budget Impact:

The total cost of design services is \$101,000. Funding for this contract is available in Project Account 2606-PK.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard form of agreement as to form and legality.

Attached Documents:

1. Professional Services Agreement with Scope Proposal and Anticipated Schedule
2. Raymond Park Pond Assessment Report

Town Staff Recommendation:

Town Staff recommend the Town Council approve a Professional Services Agreement between Walter P. Moore and the Town of Prosper, Texas, for the preparation of plans and construction documents for renovations to the pond dam at Raymond Community Park in the amount of \$101,000.

Proposed Motion:

I move to approve a Professional Services Agreement between Walter P. Moore and the Town of Prosper, Texas, for the preparation of plans and construction documents for renovations to the pond dam at Raymond Community Park in the amount of \$101,000.