



MINUTES
Prosper Town Council Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, April 22, 2025

Call to Order/ Roll Call.

The meeting was called to order at 6:15 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Marcus E. Ray
Deputy Mayor Pro-Tem Amy Bartley
Councilmember Craig Andres
Councilmember Chris Kern
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Staff Members Present:

Mario Canizares, Town Manager
Terry Welch, Town Attorney
Chuck Ewings, Assistant Town Manager
Michelle Lewis Sirianni, Town Secretary
Larenz Taylor, Management Analyst
David Hoover, Development Services Director
Suzanne Porter, Planning Manager
Dan Baker, Parks and Recreation Director
Kurt Beilharz, Assistant Parks and Recreation Director
Chris Landrum, Finance Director
Ryan Pasko, Help Desk Technician II
Hulon Webb, Engineering Director
Pete Anaya, Assistant Engineer Director – Capital Project
Todd Rice, Communications Director
Doug Kowalski, Police Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Jeremy Meister with Gateway Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were led by Patrick Corbett of Prosper Troop 365.

Announcements of recent and upcoming events.

Councilmember Reeves made the following announcements:

Residents may safely dispose of unused or expired medications during DEA National Take Back Day on Saturday, April 26 from 10 a.m. to 2 p.m. at Central Fire Station, 911 Safety Way. This event is free and open to all residents.

Join us in observing the National Day of Prayer on Thursday, May 1. The gathering begins at 11:30 a.m. on the south side of Town Hall with prayer and worship service beginning at noon.

The Prosper Police Department is excited to invite the community to a Coffee with a Cop event on Friday, May 2, 2025, from 8 to 10 a.m. at the T-Mobile Experience Store at the Gates of Prosper,

located at 808 S. Preston Road, Ste. 40, Prosper, TX 75078 offering resident's a unique opportunity to engage with local officers, ask questions, and discuss community concerns in an informal setting.

Early Voting for the May 3, 2025, Election began today and will run through Tuesday, April 29. Residents in Collin County may vote at Prosper Town Hall and residents residing in Denton County may vote at Fire Station No. 2. Visit the Town's website for additional information.

Councilmember Hodges sent well wishes to Robyn Battle, Executive Director.

Mayor Bristol acknowledged and thanked Mayor Pro-Tem Ray for filling in for him at the previous meeting.

Presentations.

1. **Receive a presentation regarding the Children's Advocacy Center of Collin County. (MLS)**

Mayor Bristol introduced the item.

Lynne McLean, CEO, Children's Advocacy Center presented an update on their services, facilities, staffing, statistics, and information on how to report abuse.

2. **Recognition to member of Scout Troop 365 on receiving their Eagle Scout designation. (MLS)**

Mayor Bristol presented a certificate and letter of recognition to Patrick Corbett for earning his Eagle Scout designation.

3. **Proclamation recognizing May 1, 2025, as National Day of Prayer. (MLS)**

Mayor Bristol read and presented a Proclamation to Dr. John Herring.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

4. **Consider and act upon the minutes of the April 8, 2025, Town Council Regular meeting. (MLS)**
5. **Consider acceptance of the October, November, December, January, February, and March monthly financial reports for fiscal year 2025. (CL)**
6. **Consider and act upon authorizing the Town Manager to approve the purchase of traffic signal related items for the traffic signal on Legacy Drive at First Street, from Consolidated Traffic Controls, Inc., utilizing the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program for \$181,670. (PA)**
7. **Consider and act upon Ordinance 2025-15 for a Specific Use Permit for a Drive-Through Restaurant on Frontier Retail Center Revised, Block A, Lots 1-2, on 2.8± acres, located on the east side of Dallas Parkway and 800± feet south of Frontier Parkway. (ZONE-24-0021) (DH)**

8. **Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)**

Mayor Bristol requested to pull item 5.

Councilmember Hodges made a motion to approve consent agenda items 4, and 6 through 8. Deputy Mayor Pro-Tem Bartley seconded the motion. Motion carried unanimously.

Regarding item 5, Mayor Bristol noted due to the large number of reports, asked why and how the department will move forward with future reports. Mr. Landrum stated that due to implementation of the Town's new financial system, and members of staff being out on leave, it caused delays in the reporting of the monthly financials but will be able to present going forward on a monthly basis.

Councilmember Kern made a motion to approve item 5 as presented. Councilmember Hodges seconded the motion. Motion carried unanimously.

CITIZEN COMMENTS

Barbara Nugent, 961 Grassy Shore Lane, expressed her appreciation to the town for the regulations put in place for the recent hearings regarding vicious animals.

Bo Thompson, 221 Wilson Drive, yielded his time to Mr. Vest.

Julie Boyer, 1706 Vest Lane, yielded her time to Mr. Vest.

Donald Vest, 1706 Vest Lane, requested the Town Council to grant a variance and/or waiver of landscaping requirements due to the parking lot expansion at Rhea's Mill Baptist Church.

Items for Individual Consideration:

9. **Discussion regarding the Windsong Community Park Master Plan. (DB)**

Mr. Baker presented the item outlining the project details, goals, and vision. The Master Plan which was funded by the Tellus Group and designed by TBG incorporates trail connectors, an inclusive playground, multi-use fields, and natural/native areas. The Park and Recreation Board unanimously approved the plan at their April meeting. Staff is seeking feedback from the Town Council on the plan.

The Town Council discussed the plan including the multi-use fields, open spaces, the trail system, and the location of the water tower. The Town Council collectively expressed to use the plan as a guide so that the amenities could be changed if desired, and to be proactive in addressing how many program fields are needed for future use.

10. **Discuss and consider Town Council Subcommittee reports. (DFB)**

No reports given.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

Mario introduced Larenz Taylor, the new Management Analyst. Mr. Taylor introduced himself and provided a brief bio.

Councilmember Andres requested for staff to investigate the blind spot on the southwest corner of Preston Road and US Hwy 380 turning westbound.

Deputy Mayor Pro-Tem Bartley reminded all to stay diligent in maintaining the mowing of vacant lots and managing weeds throughout the season.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney to receive legal advice related to bylaws amendments, and all matters incident and related thereto.

Section 551.074 - To discuss and consider personnel matters, including the annual evaluation of the Town Manager, Town Attorney, and the Municipal Judge, and all matters incident and related thereto.

Section 551.071 To consult with the Town Attorney regarding legal issues regarding Section 43.015 of the Texas Local Government Code.

Section 551.071 - To consult with the Town Attorney regarding legal issues associated with code enforcement activities and substandard structures, law enforcement activities, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 7:24 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 8:57 p.m.

Deputy Mayor Pro-Tem Bartley made a motion to authorize the Mayor to execute the Town Manager's Employment Agreement with the Town. Councilmember Reeves seconded the motion. Motion carried unanimously.

Deputy Mayor Pro-Tem Bartley made a motion to adopt Resolution 2025-16 approving the Restated Bylaws of the Prosper Economic Development Corporation and further authorizing the Mayor to execute all appropriate documentation. Councilmember Kern seconded the motion. Motion carried unanimously.

Adjourn.

The meeting was adjourned at 8:58 p.m.

These minutes were approved on the 13th day of May 2025.

APPROVED:

David F. Bristol, Mayor

ATTEST:

Michelle Lewis Sirianni, Town Secretary

DRAFT