



PARKS AND RECREATION DEPARTMENT

To: Mayor and Town Council

From: Dan Baker, Director of Parks and Recreation

Through: Mario Canizares, Town Manager
Robyn Battle, Executive Director

Re: Downtown Plaza Artificial Turf Project

Town Council Meeting – June 10, 2025

Strategic Visioning Priority: 2. Development of Downtown as Destination

Agenda Item:

Consider and act upon authorizing the Town Manager to execute a Construction Agreement between the Town of Prosper and Turf Concepts, LLC. for provision and installation of artificial turf in the Downtown Plaza for \$64,725.

Description of Agenda Item:

Parks and Recreation staff have been working on improvements to the Downtown Plaza. The Downtown Plaza project is one which the Downtown Advisory Committee (DTAC) has chosen to use their funding to construct. The artificial turf is one component of the overall project that is being managed by Park Planning staff who are serving as the general contractor.

Turf Concepts was the low bidder for installing artificial turf across the surface of the Plaza area. The scope of work includes ground preparation and removal of rocky soil, installation of graded, compacted base material, and installation of the artificial turf. Turf will be custom cut and seamed to accommodate seven Cedar Elm trees that will be planted prior to turf installation. Irrigation, electrical service, landscaping, lighting, and furnishings will be the other components of this project. The project should be completed by the end of summer 2025.

The DTAC approved the proposal for the Downtown Plaza at their June 2, 2025, meeting.

Budget Impact:

The total cost of the turf installation contract is \$64,725. The total cost estimate for all components of the Downtown Plaza, including the artificial turf, is \$105,000 - \$115,000. Funding for this contract is available in account PK202420 – Downtown Improvements.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Bid tabulation
2. Evaluation Matrix
3. Turf Concepts bid response
4. Construction Agreement

Town Staff Recommendation:

Town Staff recommend the Town Council authorize the Town Manager to execute a Construction Agreement between the Town of Prosper and Turf Concepts, LLC. for provision and installation of artificial turf in the Downtown Plaza for \$64,725.

Proposed Motion:

I move to approve authorizing the Town Manager to execute a Construction Agreement between the Town of Prosper and Turf Concepts, LLC. for provision and installation of artificial turf in the Downtown Plaza for \$64,725.