



PUBLIC WORKS

To: Mayor and Town Council
From: Chuck Ewings, Assistant Town Manager
Through: Mario Canizares, Town Manager
Re: Bid Award: Street Sweeping Contract
Town Council Meeting – February 27, 2024

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon awarding RFP No. 2024-08-A to Sweeping Corporation of America, LLC., related to the Town's Street Sweeping services, and authorizing the Town Manager to execute a construction agreement for same.

Description of Agenda Item:

On January 23, 2024, at 3:00 PM, two (2) Competitive Sealed Proposals were received for street sweeping services. The project was advertised using the Competitive Sealed Proposal alternative procurement method to allow the Town to award the projects to the contractor that offers the best value proposal based on the following criteria, which includes recently revised standard percentages based on direction from the Town Council:

- Resources of Contractor (15%)
- Quality of Detail Work Plan (10%)
- Past Performance and Experience (15%)
- Cost Proposal (60%)

The two verified proposal totals are \$83,300.00 and \$130,764.00 and the recommended contract is the lower of the two. The Engineer's estimate was \$114,800.00. In the FY23 Budget, \$63,764.00 is available for street sweeping services. The Streets Budget can absorb the first year, in FY25 additional funding will be required to continue the contract and will increase as the Town adds roadways such as First Street, Coit to Custer. The City of Frisco and City of McKinney were asked about sharing the cost of sweeping US 380, and Custer Road both responded that they currently have a sweeping program and would not wish to join in on this contract. The City of Celina was asked about Frontier Parkway from Preston Road to DNT, they declined since they currently have a sweeping contract.

The proposed contract provides for sweeping of all major thoroughfares including TxDOT roadways Custer Road, US 380 from Custer to Legacy, Preston Road, and all six lanes of Frontier Road. All roads listed in Exhibit C of the agreement will be swept six times per year. The contract includes four (4) non-emergency and 10 emergency sweeping services as needed in between scheduled service as presented in Exhibit B of the agreement.

Budget Impact:

This expenditure in the amount of \$83,300.00 is funded from 100-5480-50-01 (Streets Contract Services). \$63,764 was budgeted for street sweeping services and none of these funds have been expended this year. Since the contract is beginning within the budget year, the entire cost of the contract will not be required until next FY.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Bid Tabulation
2. Contract

Town Staff Recommendation:

Town staff recommends that the Town Council award RFP No. 2024-08-A to Sweeping Corporation of America, LLC, related to the Town's Street Sweeping services; and authorizing the Town Manager to execute an agreement for same.

Proposed Motion:

I move to award RFP No. 2024-08-A to Sweeping Corporation of America, LLC, related to the Town's Street Sweeping services; and authorizing the Town Manager to execute an agreement for same.