



PUBLIC WORKS

To: Mayor and Town Council

From: James Rodriguez, Assistant Director of Public Works

Through: Mario Canizares, Town Manager
Chuck Ewings, Assistant Town Manager
Carrie Jones, Public Works Director

Re: Purchase of Water Meters

Town Council Meeting – August 11, 2026

Strategic Visioning Priority: 4. Provide Excellent Municipal Services

Agenda Item:

Consider and act upon approving the purchase of water meters from Core & Main in the amount of \$119,828; and authorize the Town Manager to execute the same.

Description of Agenda Item:

During the FY2025 budget process, Public Works began an annual water meter replacement program. The water system currently has approximately 15,800 water meters. When the program began, approximately 25% of the water meters in the system were 10 years or older. Since the implementation of the program, staff has replaced 4,652 meters. The meters that have been replaced thus far have included 5/8" meters and 1" meters. This purchase will begin the process of shifting towards the 1 1/2" and 2" meters. In total, there are 284 meters that are over 10 years old in the system between these two sizes. This proposed purchase will replace approximately half of the necessary meters for the replacement program.

Staff anticipate purchasing more meters throughout the FY2027 budget to continue replacing approximately 2,000 meters in the system. Replacing these aging meters with new ultrasonic meters will improve the accuracy of water usage measurement and provide more precise tracking of water consumption. This proactive replacement program helps ensure accurate customer billing and reduces the risk of meter failure.

Local governments are authorized by the Interlocal Cooperation Act, V.T.C.A. Government Code, Chapter 791, to enter into joint contracts and agreements for the performance of governmental functions and services, including administrative functions normally associated with the operation of government (such as purchasing necessary materials and equipment).

Budget Impact:

The purchase of additional water meters for the water meter replacement program was approved as part of a decision package through the FY25 budget process. The total amount will be charged to 70050520-52400 (Meter Purchases).

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the attached documents as to form and legality.

Attached Documents:

1. Core and Main Quote

Town Staff Recommendation:

Town Staff recommends the approval of the purchase of water meters from Core & Main in the amount of \$119,828; and authorize the Town Manager to execute the same.

Proposed Motion:

I move to approve the purchase of water meters from Core & Main in the amount of \$119,828 and authorize the Town Manager to execute the same.