



MINUTES

Prosper Town Council Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, May 14, 2024

Call to Order/ Roll Call.

The meeting was called to order at 6:15 p.m.

Council Members Present:

Mayor Pro-Tem Marcus E. Ray
Deputy Mayor Pro-Tem Amy Bartley
Councilmember Craig Andres
Councilmember Chris Kern
Councilmember Jeff Hodges
Councilmember Cameron Reeves

Council Member Absent:

Mayor David F. Bristol

Staff Members Present:

Mario Canizares, Town Manager
Terry Welch, Town Attorney
Michelle Lewis Sirianni, Town Secretary
Bob Scott, Deputy Town Manager
Chuck Ewings, Assistant Town Manager
Robyn Battle, Executive Director
Chris Landrum, Finance Director
Whitney Rehm, Budget Office & Grants Administrator
Hulon Webb, Director of Engineering Services
David Hoover, Development Services Director
Dan Baker, Parks and Recreation Director
Mary Ann Moon, Economic Development Director
Todd Rice, Communications and Media Relations Manager
Eric Men, Help Desk Technician II
Aidan Daily, Police Crime Analyst
Doug Kowalski, Police Chief
Stuart Blasingame, Fire Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

John Fowler with First Presbyterian Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Reeves made the following announcements:

The Visual Arts of Prosper Art Show will be running this week in the lobby of Town Hall daily from 8 am to 5 pm through Friday, May 17. Come explore beautiful pieces of art by talented local artists.

The Town of Prosper is updating our Parks, Recreation, and Open Space Master Plan this year, and we need your input! Your ideas will guide decisions on everything from park development to recreational programming for all ages. The survey will be open through May 19, so don't miss out

on your chance to make a difference. Respondents will be entered for a drawing to win one of several gift cards! It's short, easy, and best of all, your feedback will help shape the future of our community. Visit prosper.tx.gov/parksmasterplan to complete the survey.

The Prosper Community Library Summer Program will kick off on Tuesday, May 28, and continue through August 3. This year's theme is "Every Animal Has a Story". For more information, including how to register, visit the Library page on the Town's website for all the exciting upcoming summer programs.

Join us on Saturday, June 1 from 8 am to 10:30 am at Prosper Town Hall for Coffee & Chrome. Enjoy complimentary coffee by 1418 Coffee while viewing a spectacular showcase of vehicles and related exhibits. Those wishing to show their vehicle or be an exhibitor may visit the Town's website for more information or contact the Parks and Recreation Department at events@prosper.tx.gov.

A reminder that Town Hall Offices including the Prosper Community Library will be closed on Monday, May 27 for the Memorial Day Holiday. There will be no delay in trash services and services will run as normally scheduled.

Presentations.

1. Recognition of the 2024 Town of Prosper Citizens Academy. (TR)

Mayor Pro-Tem Ray presented certificates recognizing the 2024 Citizen's Academy graduates.

Mr. Rice followed with comments thanking them all for their participation, a recap of the the academy, and how to participate for those interested in next year's class.

2. Proclamation recognizing National Police Week and Peace Officers' Memorial Day. (MLS)

Mayor Pro-Tem Ray read and presented a Proclamation to Chief Kowalski.

3. Proclamation recognizing May 19-25, 2024, as Public Works Week. (MLS)

Mayor Pro-Tem Ray read and presented a Proclamation to Mr. Ewings representing the Public Works Department.

4. Proclamation recognizing the month of May 2024, as Building Safety Month. (MLS)

Mayor Pro-Tem Ray read and presented a Proclamation to the Town's Building Inspections Department staff.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda at the request of Council Members or staff.

- 5. Consider and act upon the minutes from the April 30, 2024, Town Council Work Session meeting. (MLS)**
- 6. Consider and act upon the minutes from the April 30, 2024, Town Council Regular meeting. (MLS)**

7. Consider and act upon the minutes from the May 1, 2024, Town Council and Planning and Zoning Commission Joint Work Session. (MLS)
8. Consider and act upon the minutes from the May 7, 2024, Town Council Special meeting. (MLS)
9. Consider and act upon Resolution 2024-33 designating various individuals as authorized representatives for the Town's LOGIC account. (CL)
10. Consider and act upon Resolution 2024-34 approving the Town of Prosper Investment Policy and Investment Strategy and approving the list of qualified brokers/dealers and financial institutions that are authorized to engage in investment transactions with the Town of Prosper. (CL)
11. Consider and act upon Resolution 2024-35 authorizing the Town Manager, and/or his/her designee, to apply for the FY 2025 Motor Vehicle Crime Prevention Authority Taskforce Grant Program. (WR)
12. Consider and act upon Ordinance 2024-36 dissolving the Prosper Management District No. 1 pursuant to Section 3886.251 of the Texas Special District Local Laws Code. (CE)
13. Consider and act upon authorizing the Town Manager to execute documents for an emergency repair of a water supply pump by Global Pump Solutions for \$78,192.00. (CE)
14. Consider and act upon whether to direct staff to submit a written notice of appeals on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on Preliminary Site Plans and Site Plans. (DH)

Mr. Canizares requested to pull item 11.

Councilmember Hodges made a motion to approve items 5 through 10, and 12 through 14. Deputy Mayor Pro-Tem Bartley seconded the motion. Motion carried with a 6-0 vote.

Regarding item 11, Mr. Landrum explained that the scope of the grant has changed and the positions that were being requested in the budget are no longer being asked for; therefore, staff is requesting that the grant application be approved with the equipment only.

Councilmember Andres made a motion to approve item 11 with the scope revisions recommended by staff. Councilmember Hodges seconded the motion. Motion carried with a 6-0 vote.

CITIZEN COMMENTS

No comments were made.

Items for Individual Consideration:

15. Consider and act upon authorizing the Town Manager to execute an agreement between the Town of Prosper and V&A Landscape and Lawn to provide turfgrass mowing maintenance at various Town-owned locations for an

estimated annual amount of \$355,500.00, with the option of four (4) one-year renewals. (DB)

Mr. Baker presented the item providing an overview of the award process, the locations that are included in the agreement, and a list of current and pending contracts regarding mowing maintenance. Staff recommends approval.

Councilmember Hodges made a motion to approve authorizing the Town Manager to execute an agreement between the Town of Prosper and V&A Landscape and Lawn to provide turfgrass mowing maintenance at various Town-owned locations for an estimated annual amount of \$355,500.00, with the option of four (4) one-year renewals. Deputy Mayor Pro-Tem Bartley seconded the motion. Motion carried with a 6-0 vote.

16. Consider and act upon authorizing the Town Manager to execute an agreement between the Town of Prosper and V&A Landscape and Lawn to provide median mowing maintenance along Frontier Parkway median locations for an estimated annual amount of \$60,200.00, with the option of four (4) one-year renewals. (DB)

Mr. Baker presented the item providing an overview of the award process, the location(s) that are included in the agreement, and a list of current and pending contracts regarding mowing maintenance. Staff recommends approval.

Deputy Mayor Pro-Tem Bartley made a motion to approve authorizing the Town Manager to execute an agreement between the Town of Prosper and V&A Landscape and Lawn to provide median mowing maintenance along Frontier Parkway median locations for an estimated annual amount of \$60,200.00, with the option of four (4) one-year renewals. Councilmember Reeves seconded the motion. Motion carried with a 6-0 vote.

17. Discuss and consider Town Council Subcommittee reports. (DFB)

No comments were made.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.

Mayor Pro-Tem Ray requested to review infrastructure plans for drainage and easements within the Town.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 – To discuss and consider the purchase, exchange, lease, or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.

Section 551.074 - To discuss appointments to the Board of Adjustment/Construction Board of Appeals, Parks & Recreation Board, Library Board, Prosper Economic

Development Corporation Board, Planning & Zoning Commission, and the Community Engagement Committee, and all matters incident and related thereto.

Section 551.071 - To consult with the Town Attorney regarding legal issues associated with Article 1.09 and Article 8.03 of the Town's Code of Ordinances, and Chapter 214 of the Texas Local Government Code, and all matters incident and related thereto.

Section 551.071 - Consultation with the Town Attorney regarding legal issues associated with an ordinance regarding solicitation to motor vehicle occupants, and motor vehicle weight limits, and all matters incident and related thereto.

The Town Council recessed into Executive Session at 6:52 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened into Regular Session at 7:38 p.m.

No action was taken.

Adjourn.

The meeting was adjourned at 7:38 p.m.

These minutes were approved on the 28th day of May 2024.

APPROVED:

David F. Bristol, Mayor

ATTEST:

Michelle Lewis Sirianni, Town Secretary