



**ENGINEERING
SERVICES**

To: Mayor and Town Council
From: Chuck Ewings, Assistant Town Manager
Through: Mario Canizares, Town Manager
**Re: Professional Engineering Services Agreement
Prosper Downtown Parking and Alley Improvements**

Town Council Meeting – March 12, 2024

Strategic Visioning Priority: 2. Development of Downtown as Destination

Agenda Item:

Consider and act upon authorizing the Town Manager to execute a Professional Engineering Services Agreement between Teague Nall and Perkins, Inc., and the Town of Prosper, Texas, related to the design of the Prosper Downtown Parking Lot and Alley Improvements project.

Description of Agenda Item:

Last Fall, the Downtown Advisory Committee was formed to identify projects to improve the downtown area. One of the priorities is providing additional vehicle parking in response to new businesses opening downtown. The Town currently owns a parcel of property on Main Street just south of Broadway that is adjacent to an undeveloped alley that is proposed to be developed into a public parking lot.

The committee requested Town staff seek proposals to design a parking lot and improve the alley. The proposal also includes a design alternative to improve parking lots on private property on the north side of the alley to be constructed if those property owners agree to permit public parking on those lots. As of now, there is no agreement to do so, but the committee wishes to have that option available.

This proposal provides for the design of an asphalt parking lot and a concrete alley connecting Main Street and Coleman Avenue and an alternate to design paved parking areas on the adjacent property to the north of the alley. Exhibit F of the agreement provides an aerial exhibit of the area and proposed scope.

Budget Impact:

The cost for the design services is \$122,500 and the funding source is the funds dedicated to the Downtown Advisory Committee for projects in Account No. 100-5480-10-99, that will be transferred into Account No. 750-5410-10-00-2403-ST.

The proposed agreement amount is \$4,400 higher than the amount presented to the advisory committee. This is to allow for phasing of the project and construction management to build the parking area first if utility relocations delay construction of the alley.

Legal Obligations and Review:

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard Professional Engineering Services Agreement as to form and legality.

Attached Documents:

1. Professional Engineering Services Agreement

Town Staff Recommendation:

Town staff recommends that the Town Council authorize the Town Manager to execute a Professional Engineering Services Agreement between Teague Nall and Perkins, Inc., and the Town of Prosper, Texas, related to the design of the Prosper Downtown Parking Lot and Alley Improvements project.

Proposed Motion:

I move to authorize the Town Manager to execute a Professional Engineering Services Agreement between Teague Nall and Perkins, Inc., and the Town of Prosper, Texas, related to the design of the Prosper Downtown Parking Lot and Alley Improvements project.