



Prosper is a place where everyone matters.

MINUTES

Prosper Town Council Work Session
Prosper Town Hall – Executive Conference Room
250 W. First Street, Prosper, Texas
Tuesday, July 26, 2022

Call to Order/ Roll Call.

The meeting was called to order at 5:00 p.m.

Council Members Present:

Mayor David F. Bristol
Mayor Pro-Tem Jeff Hodges
Deputy Mayor Pro-Tem Craig Andres
Councilmember Marcus E. Ray
Councilmember Amy Bartley
Councilmember Chris Kern

Council Members Absent:

Councilmember Charles Cotten

Staff Members Present:

Harlan Jefferson, Town Manager
Terry Welch, Town Attorney
Michelle Lewis Sirianni, Town Secretary
Robyn Battle, Executive Director of Community Services
Hulon Webb, Interim Executive Director of Development and Infrastructure Services
Bob Scott, Executive Director of Administrative Services
Dan Heischman, Assistant Director of Engineering Services
David Soto, Planning Manager
Pamela Clark, Business System Analyst
Doug Kowalski, Police Chief

Items for Individual Consideration

1. Discuss First Street name change. (HJ)

Mr. Jefferson introduced this item by presenting estimated costs associated with the name change along with those that would be impacted. If the Council desires to pursue, the Town will work with Denton County in communicating the change with an ordinance to be brought before the Town Council in the fall.

The consensus of the Town Council was to move forward with this item.

2. Discuss drive-through restaurants. (DS)

Mr. Soto presented an overview of the Town's current Conditional Development Standards associated with restaurants along with locations of where a drive-thru is permitted through the approval of a Specific Use Permit (SUP). Mr. Soto noted that some Planned Developments have policies limiting the maximum number by right on certain streets and not allowing a drive-thru to be located on the same lot next to each other. In addition, the

Tollway Design Guidelines references the queuing lanes and maximum number of drive-thru restaurants permitted for every five acres on a PD development plan.

The Town Council discussed several items relating to a drive-thru including location of placement, proximity to others or if they are contiguous, impacts on traffic flow and/or congestion, and stacking within the queuing lanes.

The consensus of the Town Council was to pursue expanding the conditions with a SUP to include banks, carwashes, and dry cleaners, updating the Town's standards within the Zoning Ordinance, as well as the Tollway Design guidelines.

3. Discuss bike lanes and routes. (DB/HW)

Mr. Baker presented on this topic as it relates to the Parks and Recreation Department and how the Hike and Bike Master Plan guides their future trail development.

Mr. Webb presented on-street bikeway options the Town can use to address cyclists who use the roads versus trails.

The Town Council requested staff to designate bike routes/roads and places to post signs indicating bikes may use full lane as well as reaching out to local affiliates and/or cycling clubs to assist in providing direction.

4. Discuss the Community Engagement Committee (CEC) as a standing Committee. (RB)

Ms. Battle presented the current structure of the CEC and a proposed structure, which would mirror the current eligibility, application, and appointment process followed by the Town's Board and Commission policy, as well as the Open Meetings Act.

The Town Council consensus was to move forward on making the CEC a standing committee.

Adjourn.

The meeting was adjourned at 5:58 p.m.

These minutes approved on the 9th day of August 2022.

APPROVED:

Jeff Hodges, Mayor Pro-Tem

ATTEST:

Michelle Lewis Sirianni, Town Secretary