



## PARKS & RECREATION

**To:** Mayor and Town Council

**From:** Paul Naughton, RLA, Parks Planning Manager

**Through:** Harlan Jefferson, Town Manager  
Robyn Battle, Executive Director of Community Services

**Re:** Town Council Meeting – March 29, 2022

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**Agenda Item:**

Consider and act upon awarding CSP No. 2022-31-B to North Rock Construction, related to construction services for the Town Hall Honor Wall (2117-PK); and authorizing the Town Manager to execute a construction agreement for same.

**Description of Agenda Item:**

On February 10, 2022 at 2:00 PM, three (3) Competitive Sealed Proposals (CSP) were received for the Town Hall Honor Wall project. The project was advertised using the Competitive Sealed Proposal Construction alternative procurement method to allow the Town to award the project to the contractor that offers the best value proposal based on the following criteria:

- Qualifications and Experience (30%)
  - Outline contractor and subcontractor experience with similar projects.
  - Outline qualifications of key personnel assigned to this project.
  - Provide references.
- Proposed Project Timeline (20%)
- Cost Proposal (50%)

The verified cost proposals ranged between \$221,877.00 and \$310,654.00. The proposed final completion times ranged from 70 calendar days to 120 calendar days. North Rock Construction, was the firm that ranked the highest after consideration of Costs, Time, and Qualifications, with a negotiated cost of \$221,877.00 and negotiated project timeline of 120 calendar days.

North Rock Construction costs include both Honor Walls and associated sitework and masonry. North Rock Construction recently completed the construction of the Whitley Place Trail Powerline Project for the Town and the Gateway Monument. Staff checked the references provided and received positive feedback.

**Budget Impact:**

The FY 2021-2022 Capital Improvement Program included a total budget of \$221,877.00 in General Funds for the Town Hall Honor Wall Project. This agreement will be funded from the account 100-6610-10-99.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard construction agreement as to form and legality.

**Attached Documents:**

1. Evaluation Matrix
2. Construction Agreement

**Town Staff Recommendation:**

Town staff recommends awarding CSP No. 2022-31-B to North Rock Construction, related to construction services for the Town Hall Honor Wall (2117-PK); and authorizing the Town Manager to execute a construction agreement for same.

**Proposed Motion:**

I move to award CSP No. 2022-31-B to North Rock Construction, related to construction services for the Town Hall Honor Wall (2117-PK); and authorizing the Town Manager to execute a construction agreement for same.