



## PLANNING

**To:** Mayor and Town Council  
**From:** David Soto, Planning Manager  
**Through:** Ron K. Patterson, Interim Town Manager  
Hulon T. Webb, Jr., Interim Executive Director of Development and Infrastructure Services  
**Re:** Comprehensive Plan Update  
Town Council Meeting – September 13, 2022

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**Agenda Item:**

Consider and act upon authorizing the Interim Town Manager to execute a Professional Services Agreement between Freese and Nichols, Inc., and the Town of Prosper, Texas, related to the update of the Comprehensive Plan.

**Description of Agenda Item:**

The current Comprehensive Plan was adopted in 2012 and serves as a guide for decision-making related to land use, transportation, infrastructure, utilities, other public facilities, and economic analyses. Since that time the Town has experienced tremendous growth and development. In addition, market conditions have changed, impacting the recommendations of the Plan. As a result, many of the Plan's recommendations, assessments, and analyses have become outdated.

The purpose of this update is to make minor revisions to the Comprehensive Plan, focusing on the Future Land Use and implementation matrix to help guide the Town over the next decade. The process of updating the Comprehensive Plan will be conducted in the following three (3) phases, in order to gather feedback and provide the greatest positive impact to the Town:

1. Community Snapshot and Verification of Goals
2. Recommendations
3. Report, Implementation and Adoption

The specific scope of services and tasks associated with the process are outlined in the attached agreement and is anticipated to take approximately 10 months to complete.

**Budget Impact:**

The cost for the Comprehensive Plan Update is \$108,500 and is budgeted in Account No. 100-5410-40-03.

**Legal Obligations and Review:**

Terrence Welch of Brown & Hofmeister, L.L.P., has approved the standard Professional Services Agreement as to form and legality

**Attachments:**

1. Professional Service Agreement

**Town Staff Recommendation:**

Town staff recommends that the Town Council authorize the Interim Town Manager to execute a Professional Services Agreement between Freese and Nichols, Inc., and the Town of Prosper, Texas, related to the update of the Comprehensive Plan.

**Proposed Motion:**

I move to authorize the Interim Town Manager to execute a Professional Services Agreement between Freese and Nichols, Inc., and the Town of Prosper, Texas, related to the update of the Comprehensive Plan.