

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, AMENDING ARTICLE 1.04, "BOARDS, COMMISSIONS AND COMMITTEES," OF CHAPTER 1, "GENERAL PROVISIONS," OF THE TOWN'S CODE OF ORDINANCES BY ADOPTING A NEW DIVISION 3, "COMMUNITY ENGAGEMENT COMMITTEE"; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the Prosper Town Council appointed the Community Engagement Committee in December 2020 as an ad hoc committee for the purpose of enhancing the Town's community engagement efforts; and

WHEREAS, the Community Engagement Committee has held monthly meetings since March 2021 and has made continual progress in developing new initiatives to engage and inform Town residents; and

WHEREAS, the Prosper Town Council has determined that it would be beneficial to the Town to establish the Community Engagement Committee as a formal standing advisory committee to the Town Council.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PROSPER, TEXAS, THAT:

SECTION 1

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2

From and after the effective date of this Ordinance, there is hereby established a new Division 3, "Community Engagement Committee," of existing Article 1.04, "Boards, Commissions and Committees," of Chapter 1, "General Provisions," of the Town of Prosper Code of Ordinances, to read as follows:

"DIVISION 3. COMMUNITY ENGAGEMENT COMMITTEE

Sec. 1.04.038 Establishment.

There is hereby created and established within the town a Community Engagement Committee which shall be subject to the jurisdiction of the Town Council and shall constitute an advisory board to the Town Council.

Sec. 1.04.039 Number of members.

- (a) The Community Engagement Committee shall be composed of eleven members appointed by the Town Council. Members of the Community Engagement Committee shall be a resident of the town or reside within the town's extraterritorial jurisdiction.
- (b) The members shall serve at the pleasure of the Town Council and may be removed at the discretion of the Town Council.

Sec. 1.04.040 Term of office.

The term of office of each member shall be two years; provided, however, at the time of appointment of the initial members of the Community Engagement Committee, the Town Council shall determine six members who shall serve a one-year term and five members who shall serve a two-year term. The following year, the Town Council shall appoint six persons to serve a two-year term each.

Sec. 1.04.041 Vacancies.

When vacancies occur on the Community Engagement Committee, the Town Council shall appoint, by majority vote, a replacement to serve the remainder of that term.

Sec. 1.04.042 Chair/Vice-Chair/quorum.

The Community Engagement Committee shall have a Chair and Vice-Chair whose terms shall be one year. At the first scheduled meeting of the Committee in October of each year, or as soon as practicable, the first item of business shall be the selection of the Board's Chair and Vice-Chair. The Chair and Vice-Chair shall be appointed by a majority vote of the Committee. Six members of the Community Engagement Committee shall constitute a quorum for transaction of business.

- 1. The Chair shall preside over meetings and shall be entitled to vote upon each issue.
- 2. The Vice-Chair shall assist the Chair in directing the affairs of the Community Engagement Committee. In the absence of the Chair, the Vice-Chair shall assume all duties of the Chair.
- 3. Three (3) members of the Town Council shall serve as liaisons to the Community Engagement Committee, with the responsibility to participate in discussions but without the right to vote.
- 4. The Executive Director of Community Services, if appointed, shall be an ex-officio member of the Community Engagement Committee, with the responsibility to participate in discussions but without the right to vote.

Sec. 1.04.043 Meetings.

The Community Engagement Committee shall meet each month and at such other times as the Community Engagement Committee and/or Town Council deem necessary and appropriate.

Sec. 1.04.044 Absences.

Any member of the Community Engagement Committee who is absent from three consecutive regular meetings, or twenty-five percent of regularly scheduled meetings, during the twelve-month period immediately preceding and including the absence in question, without explanation acceptable to a majority of the other members, shall forfeit his or her position on the Committee. For purposes of this attendance policy, a year shall begin on the date of appointment to the Community Engagement Committee.

Sec. 1.04.045 Powers and authority.

The Community Engagement Committee is established for the purpose of providing residents an opportunity to enhance the Town's interaction with the public. The Community Engagement Committee shall:

1. Act in an advisory capacity to the Town Council regarding Community Engagement activities;
2. Identify topics of interest and methods or techniques to improve community engagement;
3. Evaluate, provide feedback, and make recommendations on selected Town programs, events, and activities;
4. Serve as a focus group for selected pilot projects or programs that may require or benefit from public input before implementation;
5. Serve as social media ambassadors for the Town by engaging with the Town's social media platforms;
6. Inform the Committee membership of community events that may be of interest to the Town Council (multicultural celebrations, large neighborhood events, nonprofit events, etc.); and
7. Other purposes that may be designated by the Town Council.

DIVISION 4. Reserved"

SECTION 3

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The Town hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 4

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict, and any remaining portions of said ordinances shall remain in full force and effect.

SECTION 5

This Ordinance shall become effective from and after its adoption and publication as required by law.

**DULY PASSED, APPROVED, AND ADOPTED BY THE TOWN COUNCIL OF THE
TOWN OF PROSPER, TEXAS, ON THIS 13TH DAY OF SEPTEMBER 2022.**

ATTEST:

David F. Bristol, Mayor

Michelle Lewis Sirianni, Town Secretary

APPROVED AS TO FORM AND LEGALITY:

Terrence S. Welch, Town Attorney