



PLANNING

To: Mayor and Town Council

From: David Soto, Planning Manager

Through: Ron K. Patterson, Interim Town Manager
Hulon T. Webb, Jr., Interim Executive Director of Development and Infrastructure Services

Re: Comprehensive Plan Advisory Committee

Town Council Meeting – October 11, 2022

Agenda Item:

Consider and act upon the appointment of members to the Comprehensive Plan Advisory Committee.

Description of Agenda Item:

At the September 13, 2022, Town Council meeting, the Town Council approved a Professional Services Agreement with Freese and Nichols, Inc., (FNI) to provide an update to the Comprehensive Plan. The first task in the agreement is for the Town is to appoint a Comprehensive Plan Advisory Committee (CPAC) that will work with FNI and Town staff throughout the planning process.

While the exact membership of the CPAC is at the discretion of the Town, the plan was that the CPAC would consist of the following:

- Two (2) Town Council members; and
- Two (2) Planning and Zoning Commission members; and
- One (1) person who could be another elected official, appointed official, resident, or a business owner.

The CPAC, Town, and FNI will meet up to three (3) times at key milestones throughout the course of the project. The CPAC will discuss and provide input on issue identification, existing conditions, visual character survey, vision statement, goals & objectives, future land use, housing strategies, economic analysis, and the implementation plan.

Town Staff Recommendation:

Town staff recommends that the Town Council consider and act upon the appointment of members to the Comprehensive Plan Advisory Committee.