



*Prosper is a place where everyone matters.*

## **MINUTES**

### **Prosper Town Council Meeting**

Council Chambers

Prosper Town Hall

250 W. First Street, Prosper, Texas

Tuesday, February 22, 2022

**5:45 PM**

#### **Call to Order/ Roll Call.**

The meeting was called to order at 5:46 p.m.

#### **Council Members Present:**

Mayor Ray Smith

Mayor Pro-Tem Meigs Miller

Deputy Mayor Pro-Tem Craig Andres

Councilmember Marcus E. Ray

Councilmember Jeff Hodges

Councilmember Charles Cotten

Councilmember Amy Bartley

#### **Staff Members Present:**

Harlan Jefferson, Town Manager

Terry Welch, Town Attorney

Michelle Lewis Sirianni, Town Secretary

Robyn Battle, Executive Director of Community Services

Todd Rice, Communications Manager

Rebecca Zook, Executive Director of Development and Infrastructure Services

Hulon Webb, Engineering Services Director

Khara Dodds, Development Services Director

Alex Glushko, Planning Manager

James Edwards, Human Resources Director

Leigh Johnson, IT Director

Betty Pamplin, Finance Director

Dan Baker, Parks and Recreation Director

Paul Naughton, Senior Park Planner

Doug Kowalski, Police Chief

#### **Invocation, Pledge of Allegiance and Pledge to the Texas Flag.**

Pastor Connor Bales with Prestonwood Baptist led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

#### **Announcements of recent and upcoming events.**

Councilmember Cotten made the following announcements:

Thank you to all who attended and participated in the Fishing Derby this past weekend held by the Parks and Recreation Department. It was a beautiful day to go fishing with an estimated 600 plus in attendance.

Thank you to everyone who attended the new Central Fire Station Groundbreaking. We are excited to see this new facility come to life. The 30,800 square foot building is expected to go vertical in June/July with an estimated completion between March to May 2023.

We are pleased to announce the Prosper Police Department has made a second arrest in the robbery that occurred in Town. The Prosper Police Department continues to work closely with the Collin County Sheriff's Office. Updates will be provided on the Prosper Police Department's Facebook page. Congratulations to everyone involved for a job well done.

The Mayor's Fitness Challenge continues through April 18. If you successfully track an average of 90 minutes per week over the course of the Challenge and turn in a completed tracking sheet you will earn a free t-shirt and be entered to win a Fitbit. Any type of exercise qualifies as trackable minutes, and all ages are eligible to participate. Tracking sheets are available on the Parks and Recreation Department page of the Town's website.

The Prosper Spring Cleanup will be held Saturday, March 19 from 8:00 a.m. to noon at Prosper Town Hall. Residents are able to dispose of bulk trash items, electronic waste, and even have documents shredded. No Hazardous Waste or Tires will be accepted. Just bring a valid Driver's License or Utility Bill. Cornerstone Resale will also be on site accepting donations. Visit the Trash & Recycling page under the Residents drop down of the Town's website for more information.

### **Presentations.**

**1. Receive a Parks and Recreation Department update. (DB)**

Mr. Baker provided an update for the Parks and Recreation Department that included an overview and highlights of their current achievements within the various areas of the department as well as current happenings, upcoming projects, and potential uses for the park located at the corner of First Street and Coit Road.

### **CONSENT AGENDA:**

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

**2. Consider and act upon the minutes from the February 8, 2022, Town Council meeting. (MLS)**

**3. Consider and act upon the minutes from the February 11, 2022, Town Council Work Session meeting. (MLS)**

**4. Consider and act upon the minutes from the February 12, 2022, Town Council Work Session meeting. (MLS)**

**5. Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between Kimley-Horn and Associates, Inc., and the Town of Prosper, Texas, related to the design of Legacy Drive from Prairie Drive to Fishtrap Road project. (HW)**

**6. Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between Spiars Engineering, Inc., and the Town of Prosper, Texas, related to the design of the Teel Parkway from US 380 to Fishtrap Road project. (HW)**

7. Consider and act upon authorizing the Town Manager to execute a Professional Services Agreement between Garver, LLC, and the Town of Prosper, Texas, related to the design of the Coleman Street from Gorgeous Road to Prosper Trail and Coleman Street from Prosper Trail to Talon Lane/Amberly Lane projects. (HW)
8. Consider and act upon approving the purchase and installation of furniture for the Engineering Services Department and Development Services Department, from Workspace Interiors by Office Depot, through the Omnia Partners Cooperative; and authorizing the Town Manager to execute the Proposal and Terms and Conditions of Purchase for same. (DH)
9. Consider and act upon receiving the 2021 Annual Racial Profiling Report for the Prosper Police Department as required by state law. (DK)
10. Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan, including Prosper Business Park, Shops at Prosper Trail, and Prosper Center. (AG)

Mayor Pro-Tem Miller made a motion to approve consent agenda item 2 thru 10. Councilmember Hodges seconded that motion, and the motion was unanimously approved.

#### **CITIZEN COMMENTS:**

No comments were made.

#### **Possibly direct Town staff to schedule topic(s) for discussion at a future meeting.**

Councilmember Hodges asked if any other Councilmember would like to attend the Emergency Preparedness Planning Council meeting in March due to his work and other meeting conflicts.

Councilmember Bartley requested for staff to extend an invitation for the quarterly Strategic Planning meeting to be held on May 21 to the candidates running in the General Election.

#### **EXECUTIVE SESSION:**

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

*Section 551.087 – To discuss and consider Economic Development Incentives and all matters incident and related thereto.*

*Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider personnel matters and all matters incident and related thereto.*

*Section 551.074 – To discuss and consider the Town Manager's performance review.*

*Section 551.071 - To consult with the Town Attorney regarding an Intergovernmental Agreement between the Town and the US Government, and all matters incident and related thereto.*

The Town Council recessed into Executive Session at 6:20 p.m.

**Reconvene in Regular Session and take any action necessary as a result of the Closed Session.**

The Town Council reconvened the Regular Session at 7:34 p.m.

Mayor Pro-Tem Miller made a motion to approve amending the Town Manager's employment agreement as discussed in closed session and authorizing the Mayor to execute the amended agreement on behalf of the Town. Deputy Mayor Pro-Tem Andres seconded that motion, and the motion was unanimously approved.

No other actions were taken.

**Adjourn.**

The meeting was adjourned at 7:35 p.m.

These minutes approved on the 8<sup>th</sup> day of March 2022.

**APPROVED:**

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**Ray Smith, Mayor**

**ATTEST:**

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**Michelle Lewis Sirianni, Town Secretary**